

FRANKFORT FIRE PROTECTION DISTRICT
FRANKFORT FIRE DEPARTMENT

Minutes of the Regular Public Meeting of the Board of Trustees of the Frankfort Fire Protection District, Will County, Illinois, held at Fire Station Number One, 333 W. Nebraska Street, Frankfort, Illinois, in said District at 5:00 P.M., on the 21st day of August 2018.

CALL TO ORDER:

The meeting was called to order and a roll call was taken.

Upon the roll being called, the following Trustees answered present:
William F. Hoffmeister, Robert Jacobs, Larry Nice and Daniel Rossi.

Chief Robert Wilson, DC Sean Fierce, AC Paul Kinsella, Fire Commissioner Ray Garritano, BC Jeremy Stukel, Engineer Kevin Brow, Firefighter/Paramedic Josh Seroka and Carol Michalski were also in attendance.

Trustee Michael Kavanagh was absent from said meeting.

PLEDGE OF ALLEGIANCE:

All present stood for the Pledge of Allegiance.

PUBLIC COMMENTS:

Commissioner Ray Garritano “thanked” Trustee Nice for taking him on a tour of all the stations and the Museum. He was impressed with the pristine appearance of the Museum – he had no idea what that building contained. Trustee Nice also introduced him to the various equipment at the stations, as well as the Training Facility at Station 3. He complimented the Chief and staff on the cleanliness of and orderly appearance of all the stations. Based on his background, he also noted that safety appears to be a top priority for the Department.

BID PROCESS FOR STRUCTURAL FIREFIGHTING GEAR:

1. Bid Opening – 5:00 P.M.

A **Motion** was made by Trustee Larry Nice, seconded by Trustee William F. Hoffmeister, to open and read the bids, as presented. President Jacobs called for a voice vote. All in favor. Motion carried.

Trustee Daniel Rossi opened and read the following two (2) bids for 20 sets of Structural Firefighting Gear:

Equipment Management Company (Channahon)	\$41,000.00
Air One Equipment	\$38,980.00

Both bids complied with all requirements.

The Trustees referred these bids back to the Chiefs for review and a recommendation.

APPROVAL OF THE MINUTES:

1. Regular BOT Meeting, July 17, 2018

A **Motion** was made by Trustee Larry Nice, seconded by Trustee William F. Hoffmeister, to approve the Regular Meeting Minutes dated July 17, 2018, as presented. President Jacobs called for a voice vote. All in favor. Motion carried.

APPROVAL OF THE BILLS:

1. Board/Expenditure Report

A **Motion** was made by Trustee William F. Hoffmeister, seconded by Trustee Larry Nice, to authorize the payment of the Fire Service and Ambulance Fund bills, totaling \$177,082.22, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs, Larry Nice and Daniel Rossi. All in favor. Motion carried.

5:15 P.M. PUBLIC HEARING on the Budget and Appropriation Ordinance for the fiscal year commencing June 1, 2018 and Ending May 31, 2019.

At 5:15 P.M., President Jacobs called the Public Hearing to order on the Budget and Appropriation Ordinance for the Fiscal Year beginning June 1, 2018 and ending May 31, 2019.

Chief Wilson “thanked” everyone for their input and briefly explained the following accomplished goals that were included in this Budget:

- The Pension Fund was fully-funded up-front;
- Funding and implementation of the new HSA Insurance Plan; and,
- Additional funding for the health and safety of the members –
 - Member physicals
 - New turn-out gear.

Chief Wilson continued and noted the following future budget goals:

- Repairs for the Training Tower;
- Turn-out gear extractor washer for Station 2;
- Vehicle Exhaust System (one station at a time, as the Budget allows); and,
- SCBA – applied for a Federal Grant to replace the air packs.

Trustee Jacobs mentioned to the Board that some of the current gear being sent out for cleaning and inspection is failing, so it is important to adhere to a replacement schedule in order to accomplish the goal of every member having a second set of gear.

Chief Wilson added that 90% of the gear is failing inspection.

ORDINANCE NO. 229: An Ordinance Providing for the Budget and Appropriation Ordinance for the Frankfort Fire Protection District, Will County, Illinois for the Fiscal Year Beginning June 1, 2018 and Ending May 31, 2019

Trustee Jacobs read Ordinance No. 229 and asked for questions/comments. Hearing none, he called for the Motion.

ORDINANCE NO. 229: [Continued]

A **Motion** was made by Trustee William F. Hoffmeister, seconded by Trustee Daniel Rossi, to adopt Ordinance No. 229, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs, Larry Nice and Daniel Rossi. All in favor. Motion carried.

Following adoption of Ordinance No. 229, Trustee Jacobs concluded the Public Hearing and resumed the Regular Board of Trustees Meeting.

PERSONNEL:

1. Discussion/Updates on Miscellaneous Personnel Items

Trustee Daniel Rossi stated there was nothing new to report.

FINANCE:

Trustee Daniel Rossi stated the funding of the Pension and HSA Plan were the new changes to the Budget.

Chief Wilson noted that some additional funding was directed to Vehicle Replacement.

MOBILE EQUIPMENT:

AC Kinsella reported the following information:

- Will probably purchase the loaner ambulance from Alexis – get it titled over to the FFPD and have an IDPH Inspection done this week;
- The “refurb” 2007 Horton International Ambulance is at Alexis for “tear-down” and awaiting the new chassis;
- Finalized the “specs” for the purchase of the new Horton Ambulance. Expected delivery date is sometime in January 2019;
- The new F150 Battalion Chief pick-up truck should be delivered in two weeks; and,
- Truck 72 is expected to be back in service tomorrow.

COMMUNICATION:

DC Fierce advised the Board of the following:

- Will be attending the Lincolnway Chiefs’ Meeting tomorrow to finalize preparations for the 5:30 P.M. meeting that night, of the Lincolnway Communications Executive Board, for the purpose of dissolving “East Com” and forming their own entity, minus the Villages and Police Departments, for the purpose of owning and maintaining the radio infrastructure. The Villages and Police Departments of the original Lincolnway Communications group are preparing “IGA”s for the dissolution of this radio group and in turn, the newly formed Lincolnway 5 Radio Group will then assume ownership of all the radio equipment and any funds remaining upon completion of the dissolution. Currently, one big issue has arisen with IMRF; and,
- Explained the structure of the Lincolnway group.

REAL ESTATE:

DC Fierce provided an update on the following:

- The paving project is underway at Station 3. Ran into an unexpected problem, which requires more materials and labor, along with a cost adjustment of \$12,000.00. Sixty (60) days following the completion of the job, C & J Contractors will seal coat the repaved area.

MUSEUM & FFD HISTORICAL COMMITTEE:

Trustee Nice said he would be at the Museum during Fall Fest – Friday, Saturday and Sunday.

APPROVAL OF PURCHASE ORDERS:

1. C & J Contractors, \$12,000.00 [Repaving the South Lot, Station 3]

A **Motion** was made by Trustee Larry Nice, seconded by Trustee William F. Hoffmeister, to approve the C & J Contractors purchase order for the additional repaving of the south lot of Station 3, in the amount of \$12,000.00, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs, Larry Nice and Daniel Rossi. All in favor. Motion carried.

CORRESPONDENCE:

Chief Wilson mentioned that the past Admin. Assistant, Jan, had double bypass surgery today. In a day or two, he will pay her a visit on behalf of the District.

TRUSTEE COMMENTS:

Trustee Rossi noted the annual Disability Review of Chris Wolf would be on next month's agenda due to the change in medical plans.

Trustee Nice said he enjoyed touring the stations as much as Commissioner Ray did.

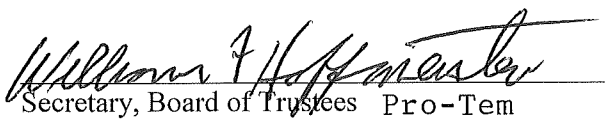
POSSIBLE CLOSED SESSION PER STATUTE 5ILCS120/2C FOR THE PURPOSE OF DISCUSSING LITIGATION, COLLECTIVE BARGAINING, REAL ESTATE AND PERSONNEL:

None requested.

ADJOURNMENT/RECESS:

At 5:35 P.M., a **Motion** was made by Trustee Larry Nice, seconded by Trustee William F. Hoffmeister, that this meeting be adjourned. President Jacobs called for a voice vote. All in favor. Motion carried.

Michelle Selvaggio, Recording Secretary


Secretary, Board of Trustees Pro-Tem

Transcription by: Carolyn J. Williams, Administrative Receptionist