

**FRANKFORT FIRE PROTECTION DISTRICT
FRANKFORT FIRE DEPARTMENT**

Minutes of the Regular Public Meeting of the Board of Trustees of the Frankfort Fire Protection District, Will County, Illinois, was held at Fire Station Number One, 333 West Nebraska Street, Frankfort, Illinois, in said District at 5:00 P.M., on the 8th day of December, 2020.

CALL TO ORDER:

The meeting was called to order and a roll call was taken.

Upon the roll being called, the following Trustees answered present:
William H. Hoffmeister, Robert Jacobs, Michael Kavanagh, Larry Nice, Sr. and Daniel Rossi.

Chief Robert Wilson, DC Sean Fierce and AC Paul Kinsella were also in attendance.

PLEDGE OF ALLEGIANCE:

All present stood for the Pledge of Allegiance.

PUBLIC COMMENTS:

None present.

APPROVAL OF THE MINUTES:

1. Regular BOT Meeting, November 10, 2020
2. Special BOT Meeting, November 24, 2020

A **Motion** was made by Trustee William F. Hoffmeister, seconded by Trustee Daniel Rossi, to approve the Regular Meeting Minutes dated November 10, 2020, as presented. President Jacobs called for a voice vote. All in favor. Motion carried.

A **Motion** was made by Trustee Robert Jacobs, seconded by Trustee Larry Nice, Sr., to approve the Special Meeting Minutes dated November 24, 2020, as presented. President Jacobs called for a voice vote. All in favor. Motion carried.

APPROVAL OF THE BILLS:

1. Board/Expenditure Report

A **Motion** was made by Trustee William F. Hoffmeister, seconded by Trustee Larry Nice, Sr., to authorize payment of the Fire Service and Ambulance Fund bills, totaling \$545,213.78 as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs, Michael Kavanagh, Larry Nice, Sr. and Daniel Rossi. All in favor. Motion carried.

APPROVAL OF THE 2021 BOARD OF TRUSTEE MEETING DATES:

A **Motion** was made by Trustee William F. Hoffmeister, seconded by Trustee Larry Nice, Sr., to approve the 2021 Board of Trustee Meeting dates, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs, Michael Kavanagh, Larry Nice, Sr. and Daniel Rossi. All in favor. Motion carried.

PERSONNEL:

1. Discussion/Updates on Miscellaneous Personnel Items

Trustee Jacobs advised the Board that a mediation meeting has taken place.

DC Fierce provided the following updates regarding the Fire Commissioners' latest meeting:

- The final Engineers' Promotional List was approved, with the notation that it may be adjusted once FF/EMT Scanlan returns from Military deployment and takes the test;
- The Battalion Chiefs' promotion process has begun; and,
- Background checks on the six (6) possible new hires has also started.

FINANCE:

Prior to the Board Meeting, Trustee Kavanagh arranged for a new vendor to do a video presentation on "Retirement Funding" investment accounts, which included the "457" and the "Retirement Healthcare Funding Plan" (RHFP). The RHFP option allows employees/members to deal with paying for the increasing cost of health care and other related expenses in retirement.

AC Kinsella noted the following about the RHFP:

- Viable option for tax savings;
- Advantage to members to facilitate retirement;
- Completely tax-free money, in and out;
- Funds can be used for premiums;
- Does not have employer matching funds;
- There is a one-time opt out option; and,
- Would set up classes to introduce to the employees.

MOBILE EQUIPMENT:

1. Discussion/Possible Approval on Purchase of a Ladder Truck

AC Kinsella provided the following information:

- No bidding is required – went through SourceWell;
- Presented the ladder truck proposed agreement with Rosenbauer for a Commander 6011 Chassis, 109' Aerial;
- Cost \$1,199,481.00, less the pre-payment discount of \$41,123.00, for an adjusted total cost of \$1,158,358.00; and,
- Noted the vehicle's features.

Chief Wilson added the following comments:

- Supports the Rosenbauer purchase;
- Maintenance to be done in-house by the District Mechanic. Mechanic will attend mechanical training classes for this vehicle;
- Discussed with the Finance Committee and decided a loan is more beneficial than a cash purchase. More interest is earned on the money in the bank account than to pay a loan at 1.9% for ten (10) years. The 1st payment is due December 29, 2021; and,
- The loan will cover the purchase of the ladder truck and the funding to purchase new air packs.

MOBILE EQUIPMENT: [Continued]

Trustee Kavanagh suggested keeping the old truck as a reserve.

AC Kinsella stated that based on the value six (6) months ago, the old truck would not render much money in a sale.

A **Motion** was made by Trustee Larry Nice, Sr., seconded by Trustee Michael Kavanagh, to purchase the Rosenbauer Commander 6011 Aerial Ladder Truck, as presented. President Jacobs called for a roll call vote: upon the roll being called the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs, Michael Kavanagh, Larry Nice, Sr. and Daniel Rossi. All in favor. Motion carried.

A **Motion** was made by Trustee Daniel Rossi, seconded by Trustee Michael Kavanagh, to procure a loan in the “pre-paid” amount for the ladder truck and MSA Air Packs, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs, Michael Kavanagh, Larry Nice, Sr. and Daniel Rossi. All in favor. Motion carried.

AC Kinsella advised the Board of the following:

- The CART Team purchased a 28’ Box Truck (white) from the Will County EMA;
- CART issued it to the FFPD to replace the current CART Trailer;
- It will be housed at Station 74; and,
- The FFPD CART annual dues will be credited for housing the vehicle.

COMMUNICATION:

DC Fierce provided the following information:

- The COVID-19 outbreak has subsided at the LCC;
- The Consultant has been approved; and,
- The new County Chief Executive is First Responder friendly and is aware of the FFPD issues.

REAL ESTATE:

DC Fierce provided the following updates:

- Some roof repairs were done;
- Delivery of the generator is scheduled for January 5, 2021;
- The various vendors are all lined up to install and run the gas lines;
- The generator was purchased through SourceWell; and,
- One of the radiant tube heaters needs to be replaced in the bay at Station 72.

MUSEUM & FFD HISTORICAL COMMITTEE:

No report.

APPROVAL OF PURCHASE ORDER:

1. Southwest Town Mechanical Services, \$6,050.00 [Station 72 - Radiant Tube Heater]
2. Southwest Town Mechanical Services, \$19,500.00 [Station 71 - Piping/Gas Work for Generator]
3. Timm Electric, Inc., \$17,955.00 [Station 71 – Generator Install & Hook-up]

APPROVAL OF PURCHASE ORDER: [Continued]

A **Motion** was made by Trustee Daniel Rossi, seconded by Trustee Larry Nice, Sr., to approve the Southwest Town Mechanical Services purchase order, in the amount of \$6,050.00, for a Radiant Tube Heater for Station 72, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs, Michael Kavanagh, Larry Nice, Sr. and Daniel Rossi. All in favor. Motion carried.

A **Motion** was made by Trustee Larry Nice, Sr., seconded by Trustee William F. Hoffmeister, to approve the Southwest Town Mechanical Services purchase order, in the amount of \$19,500.00, for the piping/gas work for the Generator at Station 71, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs, Michael Kavanagh, Larry Nice, Sr. and Daniel Rossi. All in favor. Motion carried.

A **Motion** was made by Trustee Michael Kavanagh, seconded by Trustee William F. Hoffmeister, to approve the Timm Electric purchase order, in the amount of \$17,955.00, for the Generator install and hook-up at Station 71, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs, Michael Kavanagh, Larry Nice, Sr. and Daniel Rossi. All in favor. Motion carried.

CORRESPONDENCE:

None received.

TRUSTEE COMMENTS:

Trustee Rossi advised the Board that the Village is considering closing Kansas Street permanently to all vehicle traffic. Chief Wilson said he was aware of their idea and the Department would deal with it.

POSSIBLE CLOSED SESSION PER STATUTE 5ILCS120/2C FOR THE PURPOSE OF DISCUSSING LITIGATION, COLLECTIVE BARGAINING, REAL ESTATE AND PERSONNEL:

None requested.

ADJOURNMENT/RECESS:

At 5:45 P.M., a **Motion** was made by Trustee Larry Nice, Sr., seconded by Trustee William F. Hoffmeister, that this meeting be adjourned. President Jacobs called for a voice vote. All in favor. Motion carried.

Michelle Selvaggio, Recording Secretary

Secretary, Board of Trustees

Transcription by: Carolyn J. Williams, Administrative Receptionist