

**FRANKFORT FIRE PROTECTION DISTRICT
FRANKFORT FIRE DEPARTMENT**

Minutes of the Regular Public Meeting of the Board of Trustees of the Frankfort Fire Protection District, Will County, Illinois, held at Fire Station Number One, 333 W. Nebraska Street, Frankfort, Illinois, in said District at 5:00 P.M., on the 18th day of February, 2020.

CALL TO ORDER:

The meeting was called to order and a roll call was taken.

Upon the roll being called, the following Trustees answered present:

Robert Jacobs, Larry Nice, Sr., and Daniel Rossi.

Chief Bob Wilson, DC Sean Fierce, AC Paul Kinsella, BC Jeremy Stukel, Eng. Kevin Brow and Eng. Nick Sunzere (President, Local 4338) were also in attendance.

Trustees William F. Hoffmeister and Michael Kavanagh were absent from said meeting.

PLEDGE OF ALLEGIANCE:

All present stood for the Pledge of Allegiance.

PUBLIC COMMENTS:

None.

APPROVAL OF THE MINUTES:

1. Regular BOT Meeting, January 21, 2020
2. Special BOT Meeting, January 29, 2020
3. Semi-annual Review of Closed Session Minutes
4. Destruction of Approved/Released Closed Session Recordings Older than 18 Months

A **Motion** was made by Trustee Robert Jacobs, seconded by Trustee Larry Nice, Sr., to approve the Regular Meeting Minutes dated January 21, 2020, with the noted correction to Page 2. President Jacobs called for a voice vote. All in favor. Motion carried.

A **Motion** was made by Trustee Robert Jacobs, seconded by Trustee Larry Nice, Sr., to approve the Special Meeting Minutes dated January 29, as presented. President Jacobs called for a voice vote. All in favor. Motion carried.

A **Motion** was made by Trustee Robert Jacobs, seconded by Trustee Larry Nice, Sr., to approve, but not release the Closed Session Meeting Minutes dated July 17, 2019, August 8, 2019 and August 20, 2019, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: Robert Jacobs, Larry Nice, Sr., and Daniel Rossi. All in favor. Motion carried.

A **Motion** was made by Trustee Robert Jacobs, seconded by Trustee Larry Nice, Sr., to approve the release of the previously approved, but not released Closed Session Meeting Minutes dated May 17, 2011, May 31, 2011, June 21, 2011, September 27, 2011, October 6, 2011, October 18, 2016 and August 15, 2017, as presented. President Jacobs called for a roll call vote: upon the being called, the following Trustees voted aye: Robert Jacobs, Larry Nice, Sr., and Daniel Rossi. All in favor. Motion carried.

APPROVAL OF THE MINUTES: [Continued]

A **Motion** was made by Trustee Daniel Rossi, seconded by Trustee Robert Jacobs, to continue to "hold" the previously approved, but not released Closed Session Meeting Minutes, as presented and to approve the destruction of the approved/released Closed Session Meeting recordings older than 18 months. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: Robert Jacobs, Larry Nice, Sr., and Daniel Rossi. All in favor. Motion carried.

APPROVAL OF THE BILLS:

1. Board/Expenditure Report

A **Motion** was made by Trustee Larry Nice, Sr., seconded by Trustee Daniel Rossi, to authorize payment of the revised Fire Service and Ambulance Fund bills, totaling \$289,183.81, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: Robert Jacobs, Larry Nice, Sr., and Daniel Rossi. All in favor. Motion carried.

PERSONNEL:

1. Discussion/Updates on Miscellaneous Personnel Items
2. Discussion/Possible Action on Processing a Fleet Service Support Position

Chief Wilson gave an update on the first CBA (Collective Bargaining Agreement) negotiation meeting.

AC Kinsella presented a draft copy of the posting for the Emergency Tech Support position to the Board. He (AC Kinsella) explained the need for an additional Tech was due to the fact other departments/districts have approached the FFPD to maintain/repair their respective vehicles.

Chief Wilson added that outside agencies are looking for vehicle maintenance that the FFPD could assist with. By having additional staffing in this area, additional revenue resources could be available. Also, there is room in the Budget, since the budgeted Secretarial position was never utilized.

AC Kinsella also stated that the current charges cover a decent amount of the costs, and as a benefit to the FFPD, in the event Eric is ill or injured, the vehicle maintenance will continue to be done.

Trustee Rossi confirmed with the Chiefs that the initial monetary outlay is in this year's Budget for the Tech position.

A **Motion** was made by Trustee Larry Nice, Sr., seconded by Trustee Daniel Rossi, to allow the Chiefs to advertise for the Emergency Tech Support position, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: Robert Jacobs, Larry Nice, Sr., and Daniel Rossi. All in favor. Motion carried.

FINANCE:

Trustee Rossi requested that James Howard (Governmental Accounting, Inc.) be reminded to forward the monthly Budget Reports to the Trustees. The first request was three (3) months ago.

MOBILE EQUIPMENT:

1. Discussion/Possible Action on Ladder Truck RFB

AC Kinsella stated that after working for months, the specifications for the new ladder truck are now complete and ready to go out for bid. Thus, he (AC Kinsella) requested the following:

- Approval for the ladder truck Request for Bid (RFB);
- Post the RFB next week; and,
- Bid opening at the next BOT Meeting.

Chief Wilson reminded the Trustees that possible financing alternatives for the ladder truck will be investigated.

A **Motion** was made by Trustee Larry Nice, Sr., seconded by Trustee Daniel Rossi, to authorize the Mobile Equipment Committee to begin the “Request for Bid” process for the ladder truck, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: Robert Jacobs, Larry Nice, Sr., and Daniel Rossi. All in favor. Motion carried.

COMMUNICATION:

Chief Wilson stated he met with several State, County, Village and Fire officials last Friday (February 14) at the Manhattan Fire Protection District office to discuss the ongoing Laraway Dispatch Center concerns. Documentation regarding the problems and letters of withdrawal from various Departments were provided. Although the State’s mandate to consolidate the many dispatch centers was intended to save money for the various departments and municipalities, this has not happened. The costs have increased.

Chief Wilson also advised the Board of the following:

- No new status updates from WesCom on the Feasibility Study; and,
- Applying for Radio Grants as a multiple-district unit.

REAL ESTATE:

AC Kinsella advised the Board the property taxes for the vacant land owned by the District for future Stations (6 and 7) have not been paid. The attorney has been contacted regarding the matter.

MUSEUM & FFD HISTORICAL COMMITTEE:

Nothing new to report.

APPROVAL OF PURCHASE ORDERS:

1. Digital Sky, \$11,763.00 [Kenwood Radios for New Staff Vehicles]
2. Fleet Safety, \$7,017.47 [Lights & Equipment for New Staff Vehicles]

AC Kinsella explained that the Digital Sky purchase order for radios is for the new staff vehicles (Ambulance, Ford Explorer Interceptor and Ford F-150 Pick-Up Truck).

A **Motion** was made by Trustee Larry Nice, Sr., seconded by Trustee Daniel Rossi, to approve the Digital Sky purchase order for Kenwood Radios for the new staff vehicles, in the amount of \$11,763.00, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: Robert Jacobs, Larry Nice, Sr. and Daniel Rossi. All in favor. Motion carried.

APPROVAL OF PURCHASE ORDERS: [Continued]

AC Kinsella explained that the Fleet Safety purchase order is for equipment and lights for the Ford F-150 Pick-Up Truck.

A **Motion** was made by Trustee Larry Nice, Sr., seconded by Trustee Daniel Rossi, to approve the Fleet Safety purchase order for lights and equipment for the new Ford F-150 staff vehicle, in the amount of \$7,017.47, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: Robert Jacobs, Larry Nice, Sr. and Daniel Rossi. All in favor. Motion carried.

CORRESPONDENCE:

Chief Wilson presented the following information on the unpaid property tax issues:

- A landowner called DC Fierce requesting a fire report for the property;
- DC Fierce did some research and found that the landowner is not paying taxes and is not accountable to a fire district;
- DC Fierce investigated further and found, via an old County map, taxes are not being paid for the other vacant parcels, nor are they in the fire district; and,
- I (Chief Wilson) have been in contact with Attorney Flaherty and a forced annexation may occur.

Trustee Rossi confirmed that for all these years the FFPD was not aware the parcels of land for Stations 6 and 7 were not in the District and that taxes were not being paid.

AC Kinsella commented that other parcels of land may also be involved.

TRUSTEE COMMENTS:

Trustee Nice “thanked” AC Kinsella for all his work on the proposed ladder truck.

POSSIBLE CLOSED SESSION PER STATUTE 5ILCS120/2C FOR THE PURPOSE OF DISCUSSING LITIGATION, COLLECTIVE BARGAINING, REAL ESTATE AND PERSONNEL:

Not requested.

ADJOURNMENT/RECESS:

At 5:40 P.M., a **Motion** was made by Trustee Larry Nice, Sr., seconded by Trustee Daniel Rossi, that this meeting be adjourned. President Jacobs called for a voice vote. All in favor. Motion carried.

Michelle Selvaggio, Recording Secretary

Secretary, Board of Trustees

Transcription by: Carolyn J. Williams, Administrative Receptionist