

## FRANKFORT FIRE PROTECTION DISTRICT FRANKFORT FIRE DEPARTMENT

Minutes of the Regular Public Meeting of the Board of Trustees of the Frankfort Fire Protection District, Will County, Illinois, was held at Fire Station Number One, 333 W. Nebraska Street, Frankfort, Illinois, in said District at 5:00 P.M., on the 17th day of January 2023.

### **CALL TO ORDER:**

The meeting was called to order and a roll call was taken.

Upon the roll being called, the following Trustees answered present:  
Robert Jacobs, Justin Lohrens, Michael Minogue and Donna Vegter.

Chief Sean Fierce, DC Paul Kinsella, BC Todd Hamm, Lts. Derek Anderson and Nick Sunzere, Eng. William Kramer, FFs Mike Olsick and David Scanlan, and Anthony Cervini (Sikich) were also in attendance.

Trustee Larry Nice, Sr. was absent from said meeting.

### **PLEDGE OF ALLEGIANCE:**

All stood for the Pledge of allegiance.

### **APPROVAL OF THE MINUTES:**

1. Regular BOT Meeting, December 13, 2022
2. Semi-Annual Review of Closed Session Minutes
3. Destruction of Approved/Released Closed Session Recordings Older than 18 Months

A **Motion** was made by Trustee Donna Vegter, seconded by Trustee Justin Lohrens, to approve the Regular Meeting Minutes dated December 13, 2022, as presented. President Jacobs called for a voice vote. All in favor. Motion carried.

A **Motion** was made by Robert Jacobs, seconded by Trustee Michael Minogue, to continue to “hold” the following previously approved Closed Session Minutes: July 17, 2019, August 20, 2019 and May 19, 2020, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: Robert Jacobs, Justin Lohrens, Michael Minogue and Donna Vegter. All in favor. Motion carried.

A **Motion** was made by Trustee Robert Jacobs, seconded by Trustee Michael Minogue, to release the following previously approved Closed Session Minutes: February 5, 2018 and February 8, 2018, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: Robert Jacobs, Justin Lohrens, Michael Minogue and Donna Vegter. All in favor. Motion carried.

A **Motion** was made by Trustee Robert Jacobs, seconded by Trustee Justin Lohrens, to approve and release the Closed Session Minutes dated September 20, 2022, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: Robert Jacobs, Justin Lohrens, Michael Minogue and Donna Vegter. All in favor. Motion carried.

**APPROVAL OF THE BILLS:**

## 1. Board/Expenditure Report

A **Motion** was made by Trustee Michael Minogue, seconded by Trustee Robert Jacobs, to authorize payment of the Fire Service and Ambulance Fund bills, totaling \$128,511.75, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: Robert Jacobs, Justin Lohrens, Michael Minogue and Donna Vegter. All in favor. Motion carried.

**OLD BUSINESS:**

Nothing new to report.

**NEW BUSINESS:**1. **FY 2021/2022 Audit Review.** Presentation by Anthony Cervini of Sikich.

Trustee Jacobs welcomed Anthony Cervini to the meeting and asked him to proceed with his presentation.

Anthony presented the Annual Comprehensive Financial Report for Fiscal Year ending May 31, 2022 and explained the following:

- Awarded the Certificate of Achievement of Excellence in Financial Reporting from the Government Financial Officers Association;
- Transmittal Letter – forward looking information;
- Independent Auditor’s Report –
  - Clean unmodified opinion – the highest level given by auditors;
- Management Decision & Analysis (MD & A) –
  - Management has the opportunity to explain figures;
- Statement of Net Position –
  - How deficit relates to Pension reporting (changes)
    - The Net Position improved in Fiscal Year ending in 2022;
- Balance Sheet;
- Schedule of Changes in Pension Fund –
  - Pension Fund is 94% funded, a very healthy fund status
    - Pension Plan modeled after IMRF Plan, best funding model
    - Ability to expand investment portfolio, reduce fund level cost;
- Other Post-Employment Benefits (OPEB) –
  - Actuarial analysis of future benefit costs, excluding Pension;
- Auditor’s Communication to Board of Trustees and Management –
  - Possible Recommendations are made based on journal entries
    - Annual Adjustments
    - Past Adjustments.

In answer to Trustee Jacob’s question regarding pension funding, Anthony explained that the Actuary considers the following when calculating/projecting the future expected funding figures:

- Expectation of rate of investments;
  - Demographics of those participating
  - Census – age of those participating
- Number of mortality assumptions; and,
- Age.

He also added that rate differential drives the funding.

**NEW BUSINESS:** [Continued]

In response to the inquiry about the Pension Funding Policy, Anthony explained that it describes how pension benefits will be funded/calculated. It provides parameters and affords a business/department the chance to explain why the obligation was not fully funded. An Actuary uses two (2) calculation methods: funding the absolute minimum and the GASB calculation.

There being no further questions/discussions, Anthony was dismissed from the meeting at 5:35 P.M.

**COMMITTEE REPORTS:****1. Personnel** – [Jacobs & Vegter]

Chief Fierce reported the following:

- Lt. Hansen is off of PEDDA (Public Employee Disability Act) as of today –
  - Communication is ongoing;
  - Want to schedule a meeting with the Personnel Committee - direction to go in replacement/new hire; and,
- Forced to switch the District/Department Medical Doctor from Northwestern to Silver Cross for physicals -
  - New reporting has resulted in possible medical issues for some members; and,
  - Working with Silver Cross on reasons/resolutions.

DC Kinsella added the following:

- Working through problems within the Cardiology Dept –
  - Two (2) members off work; and,
  - Two (2) other members require follow up.

**2. Finance** – [Jacobs & Minogue]

Chief Fierce stated that he is working on the first draft of next year's budget.

**3. Mobile Equipment** – [Lohrens & Nice]

Trustee Lohrens provided the following:

- Purchase order is in for the new Pick-Up Truck – don't know if or when we will get one;
- P.M.s being done;
- New ladder truck will be picked up Thursday (January 19<sup>th</sup>) and driven to St. Louis for more "punch list" work; and,
- Old T72 still having chronic motor issues.

**4. Communications** – [Lohrens]

Chief Fierce and DC Kinsella informed the Board of the following:

- The new paging technologies switched over on January 9th;
- It separates the main "talk" channel from toning;
- A few programming issues needed attention; and,
- Explained the relay process when a call comes in and vehicle assignment –
  - If needed, a dispatcher can switch to manual toning.

**5. Real Estate** – [Jacobs & Vegter]

Nothing new to report.

**6. Museum & FPD Historical Committee** – [Nice]

No report.

**APPROVAL OF PURCHASE ORDERS:**

None presented.

**CORRESPONDENCE:**

None received.

**PUBLIC COMMENTS:**

Lt. Nick Sunzere (Union President) addressed the Board regarding the annual physicals that were recently performed by Silver Cross:

- Three (3) members have been affected by the results of their exams;
- Are off of work and using their own sick time under PEDAs "presumptive";
- Causing stress on members;
- Why not on Workmen's Comp;
- No process in place for what happens, if a member does not pass the stress test/exam;
- No consistency as to why some members are off and some members continue to work;
- Asking Board to follow the law and place these members on Workmen's Comp.; and,
- Does not want this issue to become a legal matter.

Lt. Derek Anderson added the following comments:

- Becoming a discrepancy with the members;
- With some having the same reports - some are allowed to work and some are not; and,
- Insurance denials – having to use their own sick time.

Trustee Jacobs stated that this is the first he is hearing about this matter and is sure both Chiefs are working to rectify the situation.

At 6:00 P.M., Lts. Sunzere and Anderson "thanked" the Board for their attention and left the meeting.

**TRUSTEE COMMENTS:**

Trustee Minogue reminded the Board that he would not be in attendance at the next Board Meeting.

**POSSIBLE CLOSED SESSION PER STATUTE 5ILCS120/2C FOR THE PURPOSE OF DISCUSSING LITIGATION, COLLECTIVE BARGAINING, REAL ESTATE, PERSONNEL:**

At 6:02 P.M., a **Motion** was made by Trustee Michael Minogue, seconded by Trustee Robert Jacobs, that the Board meet in Closed Session for the purpose of discussing Litigation, Real Estate, Personnel and any other Frankfort Fire Protection District business that is allowed to be discussed in Closed Session under the Open Meetings Act. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees vote aye: Robert Jacobs, Justin Lohrens, Michael Minogue and Donna Vegter. All in favor. Motion carried.

At 7:03 P.M., a **Motion** was made by Trustee Donna Vegter, seconded by Trustee Michael Minogue to reconvene the Regular Board Meeting. President Jacobs called for a voice vote. All in favor. Motion carried.

**POSSIBLE ACTION ON ITEMS DISCUSSED IN CLOSED SESSION:**

No action taken.

**ADJOURNMENT/RECESS:**

At 7:04 P.M., a **Motion** was made by Trustee Robert Jacobs, seconded by Trustee Michael Minogue, that this meeting be adjourned. President Jacobs called for a voice vote. All in favor. Motion carried.

Michelle Selvaggio, Recording Secretary

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Secretary, Board of Trustees

Transcription by: Carolyn J. Williams, Admin. Support/Receptionist