

**FRANKFORT FIRE PROTECTION DISTRICT
FRANKFORT FIRE DEPARTMENT**

Minutes of the Regular Public Meeting of the Board of Trustees of the Frankfort Fire Protection District, Will County, Illinois, was held at Fire Station Number One, 333 West Nebraska Street, Frankfort, Illinois, in said District at 5:00 P.M., on the 19th day of January, 2021.

CALL TO ORDER:

The meeting was called to order and a roll call was taken.

Upon the roll being called, the following Trustees answered present:
Robert Jacobs, Michael Kavanagh and Daniel Rossi.

Chief Robert Wilson, AC Paul Kinsella, Joel Babbitt and John Kielczyaski (Public Health Funding), ENG/EMT Nick Sunzere (Local 4338 President) and ENG/EMT Kevin Brow were also in attendance.

Trustees William F. Hoffmeister and Larry Nice, Sr., were absent from said meeting.

PLEDGE OF ALLEGIANCE:

All present stood for the Pledge of Allegiance.

PUBLIC COMMENTS:

None present.

APPROVAL OF THE MINUTES:

1. Regular BOT Meeting, December 8, 2020
2. Semiannual Review of Closed Session Minutes
3. Destruction of Approved/Released Closed Session Recordings Older than 18 Months

A **Motion** was made by Trustee Michael Kavanagh, seconded by Trustee Daniel Rossi, to approve the Regular Meeting Minutes dated December 8, 2020, as presented. President Jacobs called for a voice vote. All in favor. Motion carried.

A **Motion** was made by Trustee Daniel Rossi, seconded by Trustee Michael Kavanagh, to have the Closed Session Minutes remain closed, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: Robert Jacobs, Michael Kavanagh and Daniel Rossi. All in favor. Motion carried.

APPROVAL OF THE BILLS:

1. Board/Expenditure Report

A **Motion** was made by Trustee Michael Kavanagh, seconded by Trustee Daniel Rossi, to authorize payment of the Fire Service and Ambulance Fund bills, totaling \$165,116.33, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: Robert Jacobs, Michael Kavanagh and Daniel Rossi. All in favor. Motion carried.

PERSONNEL:

1. Discussion/Updates on Miscellaneous Personnel Items

AC Kinsella provided the following information:

- The Fire Commissioners recently approved the hiring of six (6) individuals;
- These individuals confirmed their interest and are being processed; and,
- Their start date is February 1, 2021.

FINANCE:

1. Discussion/Approval on NPPFA Retirement Healthcare Funding Plan

AC Kinsella turned the meeting over to Joel Babbitt and John Kielczykaski from Public Health Funding to answer any questions the Trustees may have regarding the proposed VEBA Healthcare Retirement Plan.

Joel reiterated that this Plan allows an individual to contractually set aside (save) money, tax-free into a “pre-Medicare” trust account, that can also be taken out tax-free to pay for qualified medical expenses, at the time of separation of service (retirement). The trust also allows access to the funds in the event of a furlough. Furloughs are not considered a separation of service. Once a separation of service occurs, the individual will interact with a third-party administrator, instead of the District.

In answer to Trustee Kavanagh’s question, Joel confirmed that the proposed Resolution (#21-01) on the Agenda tonight is only for the VEBA Plan. Joel added that the VEBA Plan is generally bundled together with a “457” option, but can be added later with an additional resolution.

Joel confirmed for AC Kinsella that the only connection with the VEBA/457 Plans is that they are bundled together for purchase.

AC Kinsella stated that the “457” Plan was not included in Resolution #21-01 because two (2) “457” plans already exist and it is up to the members to decide if another plan(s) is desired and/or which plan to choose.

RESOLUTION #21-01: [Adoption of NPPFA Retirement Healthcare Funding Plan]

A **Motion** was made by Trustee Michael Kavanagh, seconded by Trustee Daniel Rossi, to accept the VEBA Plan Resolution, with the additional “457 B” Resolution to follow in February, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: Robert Jacobs, Michael Kavanagh and Daniel Rossi. All in favor. Motion carried.

MOBILE EQUIPMENT:

1. Discussion/Approval on IGA MABAS 27
2. Discussion/Approval on IGA Peotone Fleet Maintenance

AC Kinsella provided the following information:

- A wire transfer was sent for the purchase of the new ladder truck;
- A pre-construction meeting is scheduled for next Tuesday (January 26) to review and confirm the order;
- The new air packs are on order and training will begin as soon as they are received;
- The MABAS 27 IGA allows the borrowing/lending of vehicles and other assets among the member departments. It is just like the current MABAS 19 IGA we have; and,

MOBILE EQUIPMENT: [Continued]

- AC Kinsella explained that the Peotone Fleet Maintenance IGA is the same as Manhattan's, except the rates have increased. Also, the rates will be increasing for the current districts/departments we service.

INTERGOVERNMENTAL AGREEMENT #21-01: [Between MABAS 27 Division Members for the Purpose of Borrowing Vehicles and Other Assets]

A **Motion** was made by Trustee Michael Kavanagh, seconded by Trustee Daniel Rossi, to approve the proposed MABAS 27 IGA, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: Robert Jacobs, Michael Kavanagh and Daniel Rossi. All in favor. Motion carried.

INTERGOVERNMENTAL AGREEMENT #21-02: [Between Peotone Fire Protection District for Fleet Maintenance and Repair Services]

A **Motion** was made by Trustee Daniel Rossi, seconded by Trustee Michael Kavanagh, to approve the proposed Peotone Fleet Maintenance IGA, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: Robert Jacobs, Michael Kavanagh and Daniel Rossi. All in favor. Motion carried.

COMMUNICATION:

Chief Wilson advised the Board that DC Fierce is no longer Chief of Operations at LCC. His term expired.

REAL ESTATE:

Chief Wilson stated the gas line for the new generator has been installed and will be hooked up as soon as possible.

MUSEUM & FFD HISTORICAL COMMITTEE:

No report.

APPROVAL OF PURCHASE ORDER:

1. Alexis, \$9,864.00 [4 Sets of Turnout Gear]

AC Kinsella explained the turnout gear are replacements and another turnout gear purchase order will be needed for the new hires.

A **Motion** was made by Trustee Michael Kavanagh, seconded by Trustee Daniel Rossi, to approve the Alexis purchase order, in the amount of \$9,864.00, for 4 sets of Turnout Gear, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: Robert Jacobs, Michael Kavanagh and Daniel Rossi. All in favor. Motion carried.

CORRESPONDENCE:

None received.

TRUSTEE COMMENTS:

Trustee Jacobs mentioned that Trustee Hoffmeister is in Florida and Trustee Nice fell.

At 5:30 P.M., Joel Babbitt and John Kielczyaski left the meeting.

POSSIBLE CLOSED SESSION PER STATUTE 5ILCS120/2C FOR THE PURPOSE OF DISCUSSING LITIGATION, COLLECTIVE BARGAINING, REAL ESTATE AND PERSONNEL:

1 Discussion on Step Two Grievance

At 5:32 P.M., a **Motion** was made by Trustee Daniel Rossi, seconded by Trustee Michael Kavanagh, that the Board meet in Closed Session for the purpose of discussing Litigation, Real Estate, Personnel and other Frankfort Fire Protection District business that is allowed to be discussed in Closed Session under the Open Meetings Act. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: Robert Jacobs, Michael Kavanagh and Daniel Rossi. All in favor. Motion carried.

At 6:52 p.m., a **motion** was made by Trustee Michael Kavanagh, seconded by Trustee Daniel Rossi, to reconvene the Regular Board meeting. President Jacobs called for a voice vote. All in favor. Motion carried.

POSSIBLE ACTION TAKEN ON ITEMS DISCUSSED IN CLOSED SESSION:

A **motion** was made by Trustee Michael Kavanagh, seconded by Trustee Daniel Rossi, to deny the Step Two grievance. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees vote aye: Robert Jacobs, Michael Kavanagh and Daniel Rossi. All in favor. Motion carried.

ADJOURNMENT/RECESS:

At 6:53 P.M., a **Motion** was made by Trustee Michael Kavanagh, seconded by Trustee Daniel Rossi, that this meeting be adjourned. President Jacobs called for a voice vote. All in favor. Motion carried.

Michelle Selvaggio, Recording Secretary

Secretary, Board of Trustees

Transcription by: Carolyn J. Williams, Administrative Receptionist