

FRANKFORT FIRE PROTECTION DISTRICT
FRANKFORT FIRE DEPARTMENT

Minutes of the Regular Public Meeting of the Board of Trustees of the Frankfort Fire Protection District, Will County, Illinois, was held at Fire Station Number One, 333 West Nebraska Street, Frankfort, Illinois, in said District at 5:00 P.M., on the 21st day of July, 2020.

CALL TO ORDER:

The meeting was called to order and a roll call was taken.

Upon the roll being called, the following Trustees answered present:

William H. Hoffmeister, Robert Jacobs, Michael Kavanagh, Larry Nice, Sr. and Daniel Rossi.

Chief Robert Wilson, DC Sean Fierce, AC Paul Kinsella, Local 4338 President Nick Sunzere, ENG/EMT Phil Scaletta and ENG/EMT Kevin Brow were also in attendance.

PLEDGE OF ALLEGIANCE:

All present stood for the Pledge of Allegiance.

PUBLIC COMMENTS:

None present.

APPROVAL OF THE MINUTES:

1. Regular BOT Meeting, June 16, 2020
2. Semi-Annual Review of Closed Session Minutes

A **Motion** was made by Trustee Larry Nice, Sr., seconded by Trustee William F. Hoffmeister, to approve the Regular Meeting Minutes dated June 16, 2020, as presented. President Jacobs called for a voice vote. All in favor. Motion carried.

A **Motion** was made by Trustee William F. Hoffmeister, seconded by Trustee Larry Nice, Sr., to continue to hold the “previously approved and unreleased” Closed Session Minutes, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs, Michael Kavanagh, Larry Nice, Sr. and Daniel Rossi. All in favor. Motion carried.

A **Motion** was made by Trustee Daniel Rossi, seconded by Trustee William F. Hoffmeister, to approve and release the Closed Session Minutes dated April 21, 2020, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs, Michael Kavanagh, Larry Nice, Sr. and Daniel Rossi. All in favor. Motion carried.

A **Motion** was made by Trustee Larry Nice, Sr., seconded by Trustee William F. Hoffmeister, to approve and not release the Closed Session Minutes dated May 19, 2020, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs, Michael Kavanagh, Larry Nice, Sr. and Daniel Rossi. All in favor. Motion carried.

APPROVAL OF THE BILLS:

1. Board/Expenditure Report

A **Motion** was made by Trustee Larry Nice, Sr., seconded by Trustee Daniel Rossi, to authorize payment of the Fire Service and Ambulance Fund bills, totaling \$221,042.04, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs, Michael Kavanagh, Larry Nice, Sr. and Daniel Rossi. All in favor. Motion carried.

ORDINANCE #244: [An Ordinance Annexing Certain Territory Pursuant to 70 ILCS 705/3.2 (Harlem Avenue)]

A **Motion** was made by Trustee Larry Nice, Sr., seconded by Trustee William F. Hoffmeister, to adopt Ordinance #244, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs, Michael Kavanagh, Larry Nice, Sr. and Daniel Rossi. All in favor. Motion carried.

PERSONNEL:

1. Discussion/Updates on Miscellaneous Personnel Items

A request was made to discuss the Personnel item(s) in the Closed Session portion of the meeting and the Board concurred.

FINANCE:

1. Discussion on Budget

Chief Wilson stated a balanced Budget has been completed and a Notice of Availability has been posted.

MOBILE EQUIPMENT:

1. Discussion/Possible Action on Disposition of Ambulance Chassis-2007 Horton Int'l.

AC Kinsella explained what "surplus equipment" means and includes.

RESOLUTION #2020-03: [A Resolution Authorizing the Disposition of Personal Property No Longer Needed for Fire Protection Purposes]

A **Motion** was made by Trustee Larry Nice, Sr., seconded by Trustee William F. Hoffmeister, to adopt Resolution #2020-03, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs, Michael Kavanagh, Larry Nice, Sr., and Daniel Rossi. All in favor. Motion carried.

In answer to Trustee Rossi's question, AC Kinsella stated the sale of the old chassis could bring in between \$3,000 - \$6,000.

COMMUNICATION:

DC Fierce provided the following information:

- Laraway Communications Center received the FFPD's Rescindment Letter;
- The Center continues to make progress;
- The Laraway CC has recently sent out a "Request for Proposal" (RFP) for a consultant to direct/assist the Laraway CC to become NEPA 1221 compliant;
- The Center continues to hire personnel; and,
- Operational enhancements are being made.

REAL ESTATE:

In reference to Building and Grounds, DC Fierce stated bids will be obtained for the roof repair over the apparatus bay at Station 71.

MUSEUM & FFD HISTORICAL COMMITTEE:

Nothing new to report.

APPROVAL OF PURCHASE ORDERS:

None presented.

CORRESPONDENCE:

Chief Wilson received a "thank you" note from the Cooke family regarding the passing of Jerry's father.

TRUSTEE COMMENTS:

Chief Wilson reminded the Trustees of the Special Meeting on July 28, 2020, 10 A.M., regarding the Catherine Crook-McNicholas PSEBA application.

POSSIBLE CLOSED SESSION PER STATUTE 5ILCS120/2C FOR THE PURPOSE OF DISCUSSING LITIGATION, COLLECTIVE BARGAINING, REAL ESTATE AND PERSONNEL:

1. Review of Step 2 Grievances Filed on Behalf of Local 4338

At 5:15 P.M., a **Motion** was made by Trustee Larry Nice, Sr., seconded by Trustee William F. Hoffmeister, that the Board meet in Closed Session for the purpose of discussing Litigation, Real Estate, Personnel and any other Frankfort Fire Protection District business that is allowed to be discussed in Closed Session under the Open Meetings Act. President Jacobs called for roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs, Michael Kavanagh, Larry Nice, Sr., and Daniel Rossi. All in favor. Motion carried.

At 8:34 P.M., a **Motion** was made by Trustee Daniel Rossi, seconded by Trustee Larry Nice, Sr., to reconvene the Regular Board Meeting. President Jacobs called for a voice vote. All in favor. Motion carried.

POSSIBLE ACTION TAKEN ON ITEMS DISCUSSED IN CLOSED SESSION:

As a result of Closed Session, no action was taken.

ADJOURNMENT/RECESS:

At 8:35 P.M., a **Motion** was made by Trustee William F. Hoffmeister, seconded by Trustee Larry Nice, Sr. that this meeting be adjourned. President Jacobs called for a voice vote. All in favor. Motion carried.

Michelle Selvaggio, Recording Secretary

Secretary, Board of Trustees

Transcription by: Carolyn J. Williams, Administrative Receptionist