

**FRANKFORT FIRE PROTECTION DISTRICT
FRANKFORT FIRE DEPARTMENT**

Minutes of the Regular Public Meeting of the Board of Trustees of the Frankfort Fire Protection District, Will County, Illinois, was held at Fire Station Number One, 333 West Nebraska Street, Frankfort, Illinois, in said District at 5:00 P.M., on the 16th day of June, 2020.

CALL TO ORDER:

The meeting was called to order and a roll call was taken.

Upon the roll being called, the following Trustees answered present:
William H. Hoffmeister, Robert Jacobs, Michael Kavanagh, Larry Nice, Sr. and Daniel Rossi.

Chief Robert Wilson, DC Sean Fierce and AC Paul Kinsella were also in attendance.

PLEDGE OF ALLEGIANCE:

All present stood for the Pledge of Allegiance.

PUBLIC COMMENTS:

None present.

APPROVAL OF THE MINUTES:

1. Regular BOT Meeting, May 19, 2020

A **Motion** was made by Trustee William F. Hoffmeister seconded by Trustee Larry Nice, Sr., to approve the Regular Meeting Minutes dated May 19, 2020, as presented. President Jacobs called for a voice vote. All in favor. Motion carried.

APPROVAL OF THE BILLS:

1. Board/Expenditure Report

A **Motion** was made by Trustee William F. Hoffmeister, seconded by Trustee Daniel Rossi, to authorize payment of the Fire Service and Ambulance Fund bills, totaling \$312,843.24, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs, Michael Kavanagh, Larry Nice, Sr. and Daniel Rossi. All in favor. Motion carried.

ORDINANCE #238: [An Ordinance Annexing Certain Territory Pursuant to 70 ILCS 705/3.2
(19726 S. 80th Avenue, Frankfort)]

Trustee Jacobs stated that as a result of DC Fierce's investigation, there are five (5) parcels of land in our District that are not being taxed. Thus, the following Ordinances were created to annex these parcels into the District for proper taxation.

A **Motion** was made by Trustee Daniel Rossi, seconded by Trustee Larry Nice, Sr., to adopt Ordinance #238, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs, Michael Kavanagh, Larry Nice, Sr. and Daniel Rossi. All in favor. Motion carried.

ORDINANCE #239: [An Ordinance Annexing Certain Territory Pursuant to 70 ILCS 705/3.2
(20240 and 20252 Indian Court, Frankfort)]

A **Motion** was made by Trustee Michael Kavanagh, seconded by Trustee Larry Nice, Sr., to adopt Ordinance #239, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs, Michael Kavanagh, Larry Nice, Sr. and Daniel Rossi. All in favor. Motion carried.

ORDINANCE #240: [An Ordinance Annexing Certain Territory Pursuant to 70 ILCS 705/3.2
(Pauling Road/Route 45 Parcels, Manhattan)]

A **Motion** was made by Trustee William F. Hoffmeister, seconded by Trustee Larry Nice, Sr., to adopt Ordinance #240, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs, Michael Kavanagh, Larry Nice, Sr. and Daniel Rossi. All in favor. Motion carried.

ORDINANCE #241: [An Ordinance Annexing Certain Territory Pursuant to 70 ILCS 705/3.2
(7464 St. Francis Road, Frankfort)]

A **Motion** was made by Trustee William F. Hoffmeister, seconded by Trustee Larry Nice, Sr., to adopt Ordinance #241, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs, Michael Kavanagh, Larry Nice, Sr. and Daniel Rossi. All in favor. Motion carried.

ORDINANCE #242: [An Ordinance Annexing Certain Territory Pursuant to 70 ILCS 705/3.2
(20045 and 20055 S. 80th Avenue, Frankfort)]

A **Motion** was made by Trustee William F. Hoffmeister, seconded by Trustee Michael Kavanagh, to adopt Ordinance #242, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs, Michael Kavanagh, Larry Nice, Sr. and Daniel Rossi. All in favor. Motion carried.

INTERGOVERNMENTAL AGREEMENT: [Between MABAS 19 Division Members for the
Purpose of Borrowing Vehicles and Other Assets]

The Board held an open discussion on the matter.

A **Motion** was made by Trustee Larry Nice, Sr., seconded by Trustee Daniel Rossi, to approve and adopt the Intergovernmental Agreement, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs, Michael Kavanagh, Larry Nice, Sr. and Daniel Rossi. All in favor. Motion carried.

PERSONNEL:

1. Discussion/Updates on Miscellaneous Personnel Items

Chief Wilson advised the Board of the following:

- FF/EMT David Scanlan has been deployed; and,
- Awaiting response from our attorney regarding Catherine Crook McNicholas' PSEBA application.

PERSONNEL: [Continued]

Trustee Rossi informed the Board that the Union requested a meeting with the Trustees, in July, regarding the grievance – possibly at the July Board meeting.

FINANCE:

Chief Wilson met with James Howard last Friday regarding some adjustments and James said his team is back working on the Budget.

In answer to Trustee Kavanagh’s question, Chief Wilson stated the property tax funds are being received with only a slight delay.

MOBILE EQUIPMENT:

AC Kinsella advised the Board of the following:

- The mechanics attended a Pierce class last week; and,
- The shop is busy, everything is going well and the turnaround is quick.

Chief Wilson spoke with Finance and requested they generate report(s) regarding the cost of the new mechanic/offset with billing.

COMMUNICATION:

1. Discussion/Update on Dispatch Rescindment Letter

DC Fierce provided the following information:

- Attended a Laraway Ops. meeting this morning – sensed very positive “vibes” from the group – we’re headed in the right direction;
- East Side of the Laraway Fire group is interested in moving to the “P25” radio system, rather than improving their current VHF system;
- Staffing levels are up and people are working together more cohesively; and,
- The Director has more control and the attitudes of people in key positions have improved.

Trustee Jacobs informed the Board that the Union President sent a very complimentary letter to DC Fierce regarding his handling of the dispatch investigation, as well as, his clarification of information.

Trustee Jacobs reported that Chief Wilson suggested sending a “rescindment” letter to the LCC regarding the FFPD’s previously sent “withdrawal” letter. Although there still are areas in need of improvement, the Dispatch Center is moving in the right direction.

A **Motion** was made by Trustee Larry Nice, Sr., seconded by Trustee William F. Hoffmeister, to accept Chief Wilson’s recommendation to send a “rescindment” letter to the Laraway Communication Center, as presented. Trustee Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs, Michael Kavanagh, Larry Nice, Sr. and Daniel Rossi. All in favor. Motion carried.

REAL ESTATE:

DC Fierce stated the 28-year old air conditioner quit working at Station 72 over Memorial Day weekend and had to be replaced. Southwest Town Mechanical Services replaced the furnace and air conditioner with more energy efficient units. This was an emergency Capital purchase.

MUSEUM & FFD HISTORICAL COMMITTEE:

Nothing new to report.

APPROVAL OF PURCHASE ORDERS:

1. Air One Equipment, \$5,464.00 [Replace Expired Gear]
2. Southwest Town Mechanical Services, \$11,300.00 [Station 72 AC]

Trustee Jacobs stated that James Howard suggested changing the current Purchasing Policy (purchase order dollar limit) from \$5,000 to \$7,000. Chief Wilson added that this item will be brought before the Board for their consideration in the near future.

A **Motion** was made by Trustee Larry Nice, Sr., seconded by Trustee William F. Hoffmeister, to approve the Air One Equipment, purchase order, in the amount for \$5,464.00, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs, Michael Kavanagh, Larry Nice, Sr. and Daniel Rossi. All in favor. Motion carried.

A **Motion** was made by Trustee Daniel Rossi, seconded by Trustee Larry Nice, Sr., to approve the Southwest Town Mechanical Services purchase order, in the amount for \$11,300.00, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs, Michael Kavanagh, Larry Nice, Sr. and Daniel Rossi. All in favor. Motion carried.

CORRESPONDENCE:

Chief Wilson received a “thank you” note from the Kelch family and noted that Jerry Cooke’s father’s wake was earlier today. He also mentioned that since March, three (3) fathers of our members (Zach Pavesich, Mike and Paul Kelch, and Jerry Cooke) have passed away.

POSSIBLE CLOSED SESSION PER STATUTE 5ILCS120/2C FOR THE PURPOSE OF DISCUSSING LITIGATION, COLLECTIVE BARGAINING, REAL ESTATE AND PERSONNEL:

None requested.

TRUSTEE COMMENTS:

None voiced.

ADJOURNMENT/RECESS:

At 5:42 P.M., a **Motion** was made by Trustee Larry Nice, Sr., seconded by Trustee William F. Hoffmeister, that this meeting be adjourned. President Jacobs called for a voice vote. All in favor. Motion carried.

Michelle Selvaggio, Recording Secretary

Secretary, Board of Trustees

Transcription by: Carolyn J. Williams, Administrative Receptionist