

**FRANKFORT FIRE PROTECTION DISTRICT
FRANKFORT FIRE DEPARTMENT**

Minutes of the Regular Public Meeting of the Board of Trustees of the Frankfort Fire Protection District, Will County, Illinois, was held at Fire Station Number Seventy-Three, 24420 S. LaGrange Road, Frankfort, Illinois, in said District at 5:00 P.M., on the 20th day of June 2023.

CALL TO ORDER:

The meeting was called to order and a roll call was taken.

Upon the roll being called, the following Trustees answered present:
Robert Jacobs, Justin Lohrens, Michael Minogue, Larry Nice, Sr. and Donna Vegter.

Chief Sean Fierce, DC Paul Kinsella, Commissioners Heather Dauber, Raymond Garritano, Dirk Van Beek, Jennifer Adcock, and numerous Officers/Firefighters and their families were also in attendance.

PLEDGE OF ALLEGIANCE:

All stood for the Pledge of allegiance.

APPROVAL OF THE MINUTES:

1. Regular BOT Meeting, May 16, 2023

A **Motion** was made by Trustee Donna Vegter, seconded by Trustee Larry Nice, Sr., to approve the Regular Meeting Minutes dated May 16, 2023, as presented. President Jacobs called for a voice vote. All in favor. Motion carried.

APPROVAL OF THE BILLS:

1. Board/Expenditure Report

A **Motion** was made by Trustee Michael Minogue, seconded by Trustee Justin Lohrens, to authorize payment of the Fire Service and Ambulance Fund bills, totaling \$199,969.43, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: Robert Jacobs, Justin Lohrens, Michael Minogue, Larry Nice, Sr. and Donna Vegter. All in favor. Motion carried.

OLD BUSINESS:

None voiced.

NEW BUSINESS:

None voiced.

COMMITTEE REPORTS:**1. Personnel – [Jacobs & Vegter]**

Chief Fierce reported the following:

- This evening Commendation Awards will be presented, Oaths taken for promotions, swearing-in of two (2) members coming off probation, and the recognition of a member receiving his Managing Officer Program Certificate;
- Lt. Ben Hansen is waiting for the IME's report;
- Lt. Sunzere is still off due to his shoulder injury and anticipating another surgery due to complications;
- BC Hamm had a cardiac event while on a structure fire and is still recovering;
- BC Stukel is off due to a knee injury; and,
- Thirty-six (36) applications were received –
 - Written test after July 4
 - Interviews the week of August 7
 - New Eligibility List posted September 1.

2. Finance – [Jacobs & Minogue]

Chief Fierce advised the Board of the following:

- Working on investment options with banks/Investment Broker;
- Waiting to close out the fiscal year – more information next month; and,
- Approve the 2023-2024 Budget at the August BOT meeting.

3. Mobile Equipment – [Lohrens & Nice]

DC Kinsella and Chief Fierce reported the following:

- Delivery of new Ford F250 pick-up truck expected soon;
- Begin re-chassis of ambulance after Fall Fest;
- Delivery of new fire service equipment, i.e., engines/trucks is 3-4 years out; and,
- Delivery of new ambulances is 2-3 years out.

4. Communications – [Lohrens]

Chief Fierce provided the following:

- The Will County ETSB and agencies are working towards improving communication technology;
 - One project is to enhance firefighters' ability to have pre-plan information on the way to a call and to train prior to a call; and,
- There has been movement on the "CAD to CAD" project.

5. Real Estate – [Jacobs & Vegter]

Chief Fierce advised the Board of the following:

- In conjunction with the Foundation, demo work has started on the living area floors, hallway and bathrooms at Station 73; and,
- Obtaining quotes for some Capital projects, such as, roof repairs and bay floors.

6. Museum & FPD Historical Committee – [Nice]

No report.

APPROVAL OF PURCHASE ORDERS:

None submitted.

CORRESPONDENCE:

None received.

PUBLIC COMMENTS:

None voiced.

TRUSTEE COMMENTS:

On behalf of the Board, Trustee Vegter extended their congratulations to the individuals receiving promotions, Commendation Awards and passing probation.

POSSIBLE CLOSED SESSION PER STATUTE 5ILCS120/2C FOR THE PURPOSE OF DISCUSSING LITIGATION, COLLECTIVE BARGAINING, REAL ESTATE, PERSONNEL:

None requested.

At 5:18 P.M., a **Motion** was made by Trustee Michael Minogue, seconded by Trustee Larry Nice, Sr., to take a recess prior to the Swearing-In Ceremony and the Firefighter Commendation Awards presentation. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: Robert Jacobs, Justin Lohrens, Michael Minogue, Larry Nice, Sr. and Donna Vegter. All in favor. Motion carried.

At 6:01 P.M., a **Motion** was made by Trustee Michael Minogue, seconded by Trustee Larry Nice, Sr., to reconvene the meeting. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: Robert Jacobs, Justin Lohrens, Michael Minogue, Larry Nice, Sr. and Donna Vegter. All in favor. Motion carried.

Trustee Jacobs re-opened the meeting and Chief Fierce introduced the Trustees and Commissioners to the audience.

SWEARING-IN CEREMONY:

Chief Fierce gave a brief history of the department, as well as, information on each of the individuals being sworn in.

Commissioner Heather Dauber administered the Oaths of Office to FF Joe Baron, FF Hayden Peters, Lt. Phil Scaletta and Eng. Jake Smith.

FIREFIGHTER COMMENDATION AWARDS:

Chief Fierce gave a summary of each incident and presented the Life Safety/Humanitarian Awards (Company Commendation Awards) to the individuals involved.

Chief Fierce recognized Lt. Kevin Brow for achieving his Managing Officer Certification from the National Fire Academy's Managing Officer Program.

ADJOURNMENT/RECESS:

At 6:30 P.M., a **Motion** was made by Michael Minogue, seconded by Trustee Larry Nice, Sr., that this meeting be adjourned. President Jacobs called for a voice vote. All in favor. Motion carried.

Michelle Selvaggio, Recording Secretary

Secretary, Board of Trustees

Transcription by: Carolyn J. Williams, Admin. Support/Receptionist