

**FRANKFORT FIRE PROTECTION DISTRICT  
FRANKFORT FIRE DEPARTMENT**

Minutes of the Regular Public Meeting of the Board of Trustees of the Frankfort Fire Protection District, Will County, Illinois, held at Fire Station Number One, 333 W. Nebraska Street, Frankfort, Illinois, in said District at 5:00 P.M., on the 10th day of March, 2020.

**CALL TO ORDER:**

The meeting was called to order and a roll call was taken.

Upon the roll being called, the following Trustees answered present:

William H. Hoffmeister, Robert Jacobs and Daniel Rossi.

Chief Bob Wilson, DC Sean Fierce, AC Paul Kinsella and BC Jeremy Stukel were also in attendance.

Trustees Michael Kavanagh and Larry Nice, Sr., were absent from said meeting.

**PLEDGE OF ALLEGIANCE:**

All present stood for the Pledge of Allegiance.

**PUBLIC COMMENTS:**

None.

**SWEARING-IN-CEREMONY:**

1. Firefighter Nathan Schraeger

Trustee Jacobs stated the Swearing-In-Ceremony for Nathan Schraeger and the presentation of the Life Safety Awards were postponed due to some unscheduled events that occurred and will be re-scheduled.

**FIREFIGHTER COMMENDATION AWARDS:**

1. Life Safety Award Presentations

**APPROVAL OF THE MINUTES:**

1. Regular BOT Meeting, February 18, 2020

A **Motion** was made by Trustee Robert Jacobs, seconded by Trustee Daniel Rossi, to approve the Regular Meeting Minutes dated February 18, 2020, as presented. President Jacobs called for a voice vote. All in favor. Motion carried.

**APPROVAL OF THE BILLS:**

1. Board/Expenditure Report

A **Motion** was made by Trustee Daniel Rossi, seconded by Trustee William F. Hoffmeister, to authorize payment of the Fire Service and Ambulance Fund bills, totaling \$94,659.88, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs and Daniel Rossi. All in favor. Motion carried.

**PERSONNEL:**

1. Discussion/Updates on Miscellaneous Personnel Items

Chief Wilson advised the Board that a Pension Hearing for FF Catherine Crook is scheduled for this Thursday, March 12, 10 A.M. at Station 71.

Chief Wilson also stated the replacement process is moving forward and confirmed with DC Fierce that they are only waiting for the results of a background check on the replacement.

DC Fierce noted that this individual has been with Manteno for the past eighteen (18) months and has a set of gear that he can start with.

Chief Wilson said that James Howard (Governmental Accounting, Inc.) has some other financial items to present to the Local.

AC Kinsella advised that four (4) interviews for the Mechanic Support position are scheduled for Thursday, March 12, 2020.

**FINANCE:**

DC Fierce provided the following update on the non-taxed properties:

- These particular properties are within our fire district;
- They pay taxes to the various County entities, i.e. police, schools, etc., but not to the FFPD. The FFPD is not listed on the tax bill; and,
- Working with the attorney to officially annex these properties into the FFPD.

DC Fierce informed the Board the following Grant applications are being submitted:

- State Fire Marshal's Small Equipment (gear dryers);
- SCBA's Federal Assistance for Firefighters; and,
- Radios (group application, headed by New Lenox FP).

**MOBILE EQUIPMENT:**

1. Updates on Ladder Truck RFB

AC Kinsella advised that he has received five (5) requests for bid. The bid deadline is 3:00 P.M. on April 6, 2020 and requests a Board member be present.

**COMMUNICATION:**

In reference to joining WesCom, Chief Wilson received a response stating there would be no true benefit for them (Wes Com) for Frankfort and New Lenox to join them. It would be a benefit for East Joliet, Mokena and Manhattan to join, since those departments border WesCom's agencies.

Chief Wilson stated the five (5) Lincolnway Chiefs will meet and discuss further.

DC Fierce, Ops. Chairman for Laraway, advised that through attrition in many areas, the dispatchers are operating on a more cohesive level and are headed in the right direction.

BC Stukel added that it is getting better – the updates are still sketchy. Still need to call for clarification, at times.

**REAL ESTATE:**

DC Fierce advised the Board of the following:

- There is a major roof leak in the old bunk room at Station 71;
- Researching roof repairs costs for the upcoming budget;
- The north entrance light pole that was damaged by the semi at Station 73 has been replaced. Sent out an invoice to hopefully recoup the cost of our insurance deductible; and,
- The exhaust removal system for Station 71 should be completed this week. The vendor will take a look at Station 72 and then start the installation of the same system at Station 73.

**MUSEUM & FFD HISTORICAL COMMITTEE:**

No report.

**APPROVAL OF PURCHASE ORDERS:**

None presented.

**CORRESPONDENCE:**

None received.

**TRUSTEE COMMENTS:**

None voiced.

**POSSIBLE CLOSED SESSION PER STATUTE 5ILCS120/2C FOR THE PURPOSE OF DISCUSSING LITIGATION, COLLECTIVE BARGAINING, REAL ESTATE AND PERSONNEL:**

Not requested.

**ADJOURNMENT/RECESS:**

At 5:28 P.M., a **Motion** was made by Trustee William F. Hoffmeister, seconded by Trustee Daniel Rossi, that this meeting be adjourned. President Jacobs called for a voice vote. All in favor. Motion carried.

Michelle Selvaggio, Recording Secretary

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Secretary, Board of Trustees

Transcription by: Carolyn J. Williams, Administrative Receptionist