

**FRANKFORT FIRE PROTECTION DISTRICT
FRANKFORT FIRE DEPARTMENT**

Minutes of the Regular Public Meeting of the Board of Trustees of the Frankfort Fire Protection District, Will County, Illinois, was held at Fire Station Number One, 333 West Nebraska Street, Frankfort, Illinois, in said District at 5:00 P.M., on the 15th day of March, 2022.

CALL TO ORDER:

The meeting was called to order and a roll call was taken.

Upon the roll being called, the following Trustees answered present:
Robert Jacobs, Michael Kavanagh, Larry Nice, Sr. and Donna Vegter.

DC Paul Kinsella and LT Kevin Brow were also in attendance.

Trustee William F. Hoffmeister and Chief Sean Fierce were absent from said meeting.

PLEDGE OF ALLEGIANCE:

All present stood for the Pledge of Allegiance.

PUBLIC COMMENTS:

None present.

APPROVAL OF THE MINUTES:

1. Regular BOT Meeting, February 15, 2022

A **Motion** was made by Trustee Donna Vegter, seconded by Trustee Michael Kavanagh, to approve the Regular Meeting Minutes dated February 15, 2022, as presented. President Jacobs called for a voice vote. All in favor. Motion carried.

APPROVAL OF THE BILLS:

1. Board/Expenditure Report

A **Motion** was made by Trustee Michael Kavanagh, seconded by Trustee Donna Vegter, to authorize payment of the Fire Service and Ambulance Fund bills, totaling \$166,081.99, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: Robert Jacobs, Michael Kavanagh, Larry Nice, Sr. and Donna Vegter. All in favor. Motion carried.

5:15 P.M. PUBLIC HEARING: [On the Amended Budget and Appropriation Ordinance for the Fiscal Year Commencing June 1, 2021 and Ending May 31, 2022]

At 5:15 P.M., President Jacobs called the Public Hearing to order and read proposed Ordinance #251. He stated the Ordinance Amendment was due to a large increase in the health insurance costs. No members of the public were in attendance.

ORDINANCE #251: [An Ordinance Amending the Budget and Appropriations of the Frankfort Fire Protection District, Will County, Illinois, for the Fiscal Year Beginning June 1, 2021 and Ending May 31, 2022]

A **Motion** was made by Trustee Michael Kavanagh, seconded by Trustee Donna Vegter, to adopt Ordinance #251, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: Robert Jacobs, Michael Kavanagh, Larry Nice, Sr. and Donna Vegter. All in favor. Motion carried.

PERSONNEL:

1. Discussion/Updates on Miscellaneous Personnel Items

Chief Fierce's written report was submitted to the Trustees prior to this meeting.

Trustee Vegter stated that the Personnel Committee will meet with the Chief Officers to discuss recruiting needs.

DC Kinsella advised the Trustees of the following information:

- Since the current Eligibility List is small, we may need to have another test to draw from;
- With our Cadet Program being strong in number, more concentration is needed to assimilate the 21-year-old members into the department;
- One (1) department member is off on Workmen's Comp. for about six (6) months; and,
- The firefighter re-assignments of stations have taken place and will be effective June 1, 2022.

FINANCE:

Nothing new to report.

MOBILE EQUIPMENT:

DC Kinsella provided the following information:

- Eric, Dakota and I (Paul) will be going to Minnesota, April 5-7, for the second to last final inspection of the new ladder truck. Delivery of the truck should take place one (1) month following the final inspection;
- Equipment has been ordered to complete the "outfitting" of this vehicle;
- Two (2) ambulances have been down;
- In the process of correcting issues with the cots;
- Squad 71 has been in and out of service;
- Eric has been out on medical for the past 4-5 weeks due to elbow surgery. He is due back next week on light duty;
- Dakota has kept the repairs going in Eric's absence and is near completion of his certification; and,
- In answer to Trustee Kavanagh's question, Eric and Dakota will have three (3) days of mechanical training on the new ladder truck.

COMMUNICATION:

DC Kinsella reported the following:

- I (Paul) have taken over the “Operations” side of LCC. This working group will oversee communication changes - how the center operates, Police and Fire becoming more uniform, etc.;
- Due to standardization by the County, Squad 71 will be known as Engine 71;
- Going to a “toning” only channel for efficiency; and,
- Continuing to work on the improvement recommendations from LCC’s “Risk Assessment” Report.

Trustee Jacobs asked if the Trustees had any questions regarding Chief Fierce’s written report.

Trustee Vegter commented on the “roll-out” of the new emergency call #s of 211 and 988.

DC Kinsella noted that “211” is run by United Way. These new emergency call #s will not go through the LCC Dispatch Center, and may reduce the number of “911” calls to the Center.

REAL ESTATE:

Trustee Jacobs noted (from the Chief’s Report) that the pending roof repairs at Station 71 and the installation of the bay doors at Station 72 are being scheduled.

DC Kinsella reported that Engine73 is OOS due to cracking of the cabinets and some paint work is needed, which is covered under the warranty.

MUSEUM & FFD HISTORICAL COMMITTEE:

Nothing new to report.

APPROVAL OF PURCHASE ORDERS:

1. Zoll Medical Corporation, \$8,876.70 [AED Pro Monitors]

DC Kinsella stated the AED Monitors will be for Engines 73, 74 and 75.

A **Motion** was made by Trustee Larry Nice, Sr., seconded by Trustee Michael Kavanagh, to approve the Zoll Medical Corporation purchase order for three (3) AED Pro Monitors, in the amount of \$8,876.70, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: Robert Jacobs, Michael Kavanagh, Larry Nice, Sr. and Donna Vegter. All in favor. Motion carried.

CORRESPONDENCE:

None received.

TRUSTEE COMMENTS:

Trustee Nice “thanked” everyone who called to wish him well while he was sick.

Trustee Vegter commented on the current high gas prices and if the department’s gas usage is of concern.

TRUSTEE COMMENTS: []Continued]

DC Kinsella stated that a “General Order” was given to limit driving about ten (10) years ago, when the gas prices were extremely high., but is viewed as not being necessary now. Increases such as these are considered when budgeting.

POSSIBLE CLOSED SESSION PER STATUTE 5ILCS120/2C FOR THE PURPOSE OF DISCUSSING LITIGATION, COLLECTIVE BARGAINING, REAL ESTASTE, PERSONNEL:

None requested.

ADJOURNMENT/RECESS:

At 5:27 P.M., a **Motion** was made by Trustee Larry Nice, Sr., seconded by Trustee Donna Vegter, that this meeting be adjourned. President Jacobs called for a voice vote. All in favor. Motion carried.

Michelle Selvaggio, Recording Secretary

Secretary, Board of Trustees

Transcription by: Carolyn J. Williams, Admin. Support/Receptionist