

**FRANKFORT FIRE PROTECTION DISTRICT  
FRANKFORT FIRE DEPARTMENT**

Minutes of the Regular Public Meeting of the Board of Trustees of the Frankfort Fire Protection District, Will County, Illinois, was held at Fire Station Number One, 333 West Nebraska Street, Frankfort, Illinois, in said District at 5:00 P.M., on the 17th day of May, 2022.

**CALL TO ORDER:**

The meeting was called to order and a roll call was taken.

Upon the roll being called, the following Trustees answered present:  
Robert Jacobs, Larry Nice, Sr. and Donna Vegter.

Chief Sean Fierce, DC Paul Kinsella and LT Kevin Brow were also in attendance.

Trustees William F. Hoffmeister and Michael Kavanagh were absent from said meeting.

**PLEDGE OF ALLEGIANCE:**

All present stood for the Pledge of Allegiance.

**APPROVAL OF THE MINUTES:**

1. Regular BOT Meeting, April 19, 2022

A **Motion** was made by Trustee Donna Vegter, seconded by Trustee Larry Nice, Sr, to approve the Regular Meeting Minutes dated April 19, 2022, as presented. President Jacobs called for a voice vote. All in favor. Motion carried.

**APPROVAL OF THE BILLS:**

1. Board/Expenditure Report

A **Motion** was made by Trustee Larry Nice, Sr., seconded by Trustee Donna Vegter, to authorize payment of the Fire Service and Ambulance Fund bills, totaling \$262,294.45, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: Robert Jacobs, Larry Nice, Sr. and Donna Vegter. All in favor. Motion carried.

**OLD BUSINESS:**

1. **Pension Trustee Re-Appointment.** Discussion/Possible Action on Re-Appointment of District Seat

Lt Brow provided the following information:

- The Pension Trustee position (seat) is a two-year (2) term;
- This seat does not require a person to live in the District;
- The open "District" seat exists due to the fact Robert Wilson now holds the "Retiree" seat;
- Sixteen (16) hours of initial training is required, with eight (8) hours of continued education each year – the Pension Board covers the costs; and,
- The seat needs to be filled by July 1, 2022.

The Board held an open discussion on the matter.

**NEW BUSINESS:**

1. **Property & Casualty Insurance Renewal.** Discussion /Update on Renewal of Property & Casualty Ins. Renewal 2022-2023
2. **Ambulance Rate Review.** Discussion/Possible Action on Ambulance Rate Increase

DC Kinsella provided the following on the Property & Casualty Insurance renewal:

- For the most part, the renewal rates remained flat;
- Globally, the Cyber Security insurance nearly doubled;
- FFPD's current cyber security insurer (Beazley Ins.) quoted a \$10,000.00 premium increase;
- Currently, negotiating cyber insurance pricing with CFC Ins. (a cyber insurance services underwriter carrier);
- Broker suggested canceling Management Liability Insurance (\$1,565.00) – no longer useful; and,
- Requesting approval to renew the Property & Casualty Insurance as quoted from Beazley Ins., minus the cyber security insurance (due to the high quote), and remove the Management Liability Insurance coverage.

The Board held an open discussion on the matter.

A **Motion** was made by Trustee Larry Nice, Sr., seconded by Trustee Donna Vegter, to approve the Property & Casualty Insurance renewal quote, minus the Management Liability Insurance, and to have DC Kinsella continue negotiating for Cyber Security Insurance coverage, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: Robert Jacobs, Larry Nice, Sr. and Donna Vegter. All in favor. Motion carried.

In reference to a possible ambulance rate increase, Trustee Jacobs stated the average cost of an ambulance run today is \$3,400.00 – the FFPD's current rate is \$2,000.00. A suggestion was made to possibly consider a resolution that stipulates an FFPD rate increase would follow a GEMT rate increase.

Chief Fierce explained the following:

- GEMT (Ground Emergency Medical Transport) per run rate determination. GEMT only applies to Medicaid patients;
- Resident versus non-resident billing;
- Balance billing;
- Payer mix of ambulance billings; and,
- Potential revenue of various rate increases.

The Board held an open discussion on ambulance rate increase options.

A **Motion** was made by Trustee Larry Nice, Sr., seconded by Trustee Donna Vegter, to increase the ambulance rate to \$2,750.00. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: Robert Jacobs, Larry Nice, Sr. and Donna Vegter. All in favor. Motion carried.

**COMMITTEE REPORTS:****1. Personnel –**

Trustee Vegter stated that she notified Raymond Garritano that his re-appointment as Commissioner was approved by the Board.

**COMMITTEE REPORTS:** [Continued]**1. Personnel – [Continued]**

Chief Fierce advised the Board of the following:

- Currently, processing two (2) new hires. The recent Eligibility List is exhausted;
- The trend now is to hire EMTs and allow the employee(s) to finish school;
  - Altering hiring requirements/modify rules
  - Commissioners can alter requirements
- The Personnel Committee needs to meet and discuss further.

The Board held an open discussion on possible changes to the hiring procedures, testing and requirements.

**2. Finance –**

- Chief Fierce has scheduled a Labor/Management meeting this Friday (May 20, 2022) to dispense and discuss department business and District finances.

**3. Mobile Equipment –**

- DC Kinsella reported the new truck has been released from the factory;
- State transport permits (MN to IL) have been applied for;
- Small adjustments to the truck (paint, lights) are being taken care of in St. Louis;
- Delivery to FFPD in about 3-4 weeks;
- Engine 74 – radiator repairs;
- Miscellaneous repairs on the other ambulances; and,
- Keeping the old aerial Truck 72 (0040) as a reserve.

**4. Communications –**

- Chief Fierce attended the Operations Meeting at LCC today;
- The G32 met last week;
- Discussion was held on what to do with the rebate money from surplus – must be used for communications;
- Operationally –
  - Working on responses
  - Moving towards turning-on GPS locators
  - DC Kinsella is working on a system to tie all surrounding Districts/Departments together, even though some are not on CAD.

**5. Real Estate –**

- The re-roofing of Station 71 is almost done;
- The height expansion of the bay doors at Station 72 is almost complete;
- Re-paving of Station 71's parking lot is done; and,
- To repair/refasten and/or replace sections of the metal roof at Station 73 is a major expense. The estimated cost could exceed \$200,000.00. The roof is 35 years old.

**6. Museum & FPD Historical Committee**

- Nothing new to report.

**APPROVAL OF PURCHASE ORDERS:**

None submitted.

**CORRESPONDENCE:**

None received.

**PUBLIC COMMENTS:**

None present.

**TRUSTEE COMMENTS:**

Trustee Jacobs asked the Board to keep Bill Hoffmeister in their thoughts and prayers.

**POSSIBLE CLOSED SESSION PER STATUTE 5ILCS120/2C FOR THE PURPOSE OF DISCUSSING LITIGATION, COLLECTIVE BARGAINING, REAL ESTATE, PERSONNEL:**

None requested.

**ADJOURNMENT/RECESS:**

At 6:07P.M., a **Motion** was made by Trustee Larry Nice, Sr., seconded by Trustee Donna Vegter, that this meeting be adjourned. President Jacobs called for a voice vote. All in favor. Motion carried.

Michelle Selvaggio, Recording Secretary

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Secretary, Board of Trustees

Transcription by: Carolyn J. Williams, Admin. Support/Receptionist