

**FRANKFORT FIRE PROTECTION DISTRICT  
FRANKFORT FIRE DEPARTMENT**

Minutes of the Regular Public Meeting of the Board of Trustees of the Frankfort Fire Protection District, Will County, Illinois, was held at Fire Station Number One, 333 West Nebraska Street, Frankfort, Illinois, in said District at 5:00 P.M., on the 10th day of November, 2020.

**CALL TO ORDER:**

The meeting was called to order and a roll call was taken.

Upon the roll being called, the following Trustees answered present:  
William H. Hoffmeister, Robert Jacobs, Michael Kavanagh, Larry Nice, Sr. and Daniel Rossi.

Chief Robert Wilson and AC Paul Kinsella were also in attendance.

DC Sean Fierce joined the meeting at 5:10 P.M.

**PLEDGE OF ALLEGIANCE:**

All present stood for the Pledge of Allegiance.

**PUBLIC COMMENTS:**

None present.

**APPROVAL OF THE MINUTES:**

1. Regular BOT Meeting, October 20, 2020

A **Motion** was made by Trustee William F. Hoffmeister, seconded by Trustee Larry Nice, Sr., to approve the Regular Meeting Minutes dated October 20, 2020, as presented. President Jacobs called for a voice vote. All in favor. Motion carried.

**APPROVAL OF THE BILLS:**

1. Board/Expenditure Report

A **Motion** was made by Trustee Larry Nice, Sr., seconded by Trustee William F. Hoffmeister, to authorize payment of the Fire Service and Ambulance Fund bills, totaling \$60,666.38, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs, Michael Kavanagh, Larry Nice, Sr. and Daniel Rossi. All in favor. Motion carried.

**PERSONNEL:**

1. Discussion/Updates on Miscellaneous Personnel Items

Chief Wilson stated the Chiefs will be meeting with the Union next Wednesday (Nov. 18, 2020) to work towards the ratification of the CBA.

AC Kinsella added that once the CBA is “finalized”, copies will be sent to the Trustees.

In reference to hiring additional personnel, Chief Wilson reported that four (4) “yes” answers were received and two (2) “no” answers. Additional letters were sent out seeking two (2) more people.

**PERSONNEL:** [Continued]

Chief Wilson also reported that the FEMA Grant was not awarded to the FFPD.

Chief Wilson noted that the Mechanics Funding Report was sent to the Trustees for their review.

**FINANCE:**

## 1. Discussion/Possible Action on Levy Ordinance

Trustee Jacobs presented the Levy Ordinance (#246) to the Board for discussion/adoption.

**ORDINANCE #246:** [An Ordinance for Levying and Assessing of Taxes for the Frankfort Fire Protection District, Will County, Illinois for the Year 2020]

A **Motion** was made by Trustee Larry Nice, Sr., seconded by Trustee William F. Hoffmeister, to adopt Ordinance #246, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs, Michael Kavanagh, Larry Nice, Sr. and Daniel Rossi. All in favor. Motion carried.

**MOBILE EQUIPMENT:**

AC Kinsella provided the following information:

- Still reviewing information regarding a new Ladder Truck; and,
- The current Ladder Truck will be “OOS” for another two (2) weeks. Explained why it is becoming expensive to continue to operate.

**COMMUNICATION:**

DC Fierce provided the following information:

- There are ten (10) COVID-19 positive cases at Dispatch, plus additional personnel are quarantining;
- The Director and Asst. Director have stepped in, are manning 12 hr. shifts and dispatching;
- Development of policies and distribution thereof, are on hold for now;
- As a result of the recent election, there is a new County Executive Elect. This person was a department head and is pro-first responder. Communication has already started with the Board and is going very well;
- In answer to Trustee Rossi’s question, currently there are 532 addresses in Frankfort that have COVID-19 active individuals;
- Participated in a conference call with the Will County Health Department regarding a letter received from the ACLU warning Will County that they would stop sharing the addresses of Covid-19 infected patients in our area;
- During the conference call, reasons were discussed with the State’s Attorney as to why the address information is needed and should be shared;
- I (DC Fierce) will “log into” the Will County Health Department Board Meeting next week (Nov. 16 or 18) for an official vote on this matter. It looks like the ACLU will continue to share these addresses with the area agencies; and,
- By having these addresses, it allows me (DC Fierce) to monitor the exposure of the crew if a fire or EMS call had previously taken place in the last three (3) weeks.

**REAL ESTATE:**

DC Fierce provided the following updates on Station 71:

- The roof has been repaired from the last storm;
- The generator is expected to arrive mid-December; and,
- Awaiting installation quote from Nicor Gas for generator.

**MUSEUM & FFD HISTORICAL COMMITTEE:**

No report.

**APPROVAL OF PURCHASE ORDER:**

1. Ferno-Washington, \$10,082.00 [Multi-Year Service Plan]

AC Kinsella explained that the 2-year warranty for each cot has expired. Replacement batteries are needed and each battery costs \$900.00. One motor has been replaced and that cost \$7,000.00. This multi-year (5-year) Service Plan covers maintenance and batteries for the cots.

A **Motion** was made by Trustee Larry Nice, Sr., seconded by Trustee William F. Hoffmeister, to approve the Ferno-Washington purchase order, in the amount of \$10,082.00, for a Multi-Year Service Plan, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs, Michael Kavanagh, Larry Nice, Sr. and Daniel Rossi. All in favor. Motion carried.

**CORRESPONDENCE:**

None received.

**TRUSTEE COMMENTS:**

None.

**POSSIBLE CLOSED SESSION PER STATUTE 5ILCS120/2C FOR THE PURPOSE OF DISCUSSING LITIGATION, COLLECTIVE BARGAINING, REAL ESTATE AND PERSONNEL:**

None requested.

**ADJOURNMENT/RECESS:**

At 5:22 P.M., a **Motion** was made by Trustee Larry Nice, Sr., seconded by Trustee William F. Hoffmeister, that this meeting be adjourned. President Jacobs called for a voice vote. All in favor. Motion carried.

Michelle Selvaggio, Recording Secretary

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Secretary, Board of Trustees

Transcription by: Carolyn J. Williams, Administrative Receptionist