

FRANKFORT FIRE PROTECTION DISTRICT
FRANKFORT FIRE DEPARTMENT

Minutes of the Regular Public Meeting of the Board of Trustees of the Frankfort Fire Protection District, Will County, Illinois, was held at Fire Station Number One, 333 W. Nebraska Street, Frankfort, Illinois, in said District at 5:00 P.M., on the 9th day of November 2022.

CALL TO ORDER:

The meeting was called to order and a roll call was taken.

Upon the roll being called, the following Trustees answered present:

Robert Jacobs (remotely, due to Covid), Justin Lohrens, Michael Minogue, Larry Nice, Sr. and Donna Vegter.

Chief Sean Fierce, DC Paul Kinsella and Lt. Jeff Wander were also in attendance.

PLEDGE OF ALLEGIANCE:

All stood for the Pledge of allegiance.

APPROVAL OF THE MINUTES:

1. Regular BOT Meeting, October 18, 2022

A **Motion** was made by Trustee Larry Nice, Sr., seconded by Trustee Justin Lohrens, to approve the Regular Meeting Minutes dated October 18, 2022, as presented. President Jacobs called for a voice vote. All in favor. Motion carried.

APPROVAL OF THE BILLS:

1. Board/Expenditure Report

A **Motion** was made by Trustee Michael Minogue, seconded by Trustee Donna Vegter, to authorize payment of the Fire Service and Ambulance Fund bills, totaling \$137,853.24, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: Robert Jacobs, Justin Lohrens, Michael Minogue, Larry Nice, Sr. and Donna Vegter. All in favor. Motion carried.

OLD BUSINESS:

Nothing new to report.

NEW BUSINESS:

1. **Ordinance #254.** [An Ordinance for Levying and Assessing of Taxes for the Frankfort Fire Protection District, Will County, Illinois for the Year 2022]

Trustee Jacobs read Ordinance #254 – no discussion requested.

A **Motion** was made by Trustee Larry Nice, Sr., seconded by Trustee Justin Lohrens, to adopt Ordinance #254, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: Robert Jacobs, Justin Lohrens, Michael Minogue, Larry Nice, Sr. and Donna Vegter. All in favor. Motion carried.

NEW BUSINESS: [Continued]**2. Health Benefit Plan Renewals.**

Discussion/Approval on Renewal of Medical, Dental and Ancillary Health Plans.

Chief Fierce forwarded the medical, dental and ancillary Health Plan renewals to the Insurance Committee for review and/or recommendations. Since there were no coverage changes to the plans and no monetary increases, the Insurance Committee recommended to renew the current plans, as presented.

A **Motion** was made by Trustee Michael Minogue, seconded by Trustee Larry Nice, Sr., to approve the Medical, Dental and Ancillary Health Plan renewals, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: Robert Jacobs, Justin Lohrens, Michael Minogue, Larry Nice, Sr. and Donna Vegter. All in favor. Motion carried.

COMMITTEE REPORTS:**1. Personnel** – [Jacobs & Vegter]

Chief Fierce reported the following:

- Several Labor/Management meetings have taken place – all with positive results;
 - The drivers' license issue has been clarified and agreed upon;
 - The current policy will be modified to reflect the following:
 - In Indiana, Kentucky and Missouri, a commercial license is not needed to be a firefighter or to drive an ambulance
 - In Iowa, a Class C, CDL license is required to drive an ambulance over 20,000 lbs
 - Wisconsin requires a Class B, CDL
 - No reciprocity agreements between Wisconsin and Illinois, and none between Michigan and Illinois;
- The Lieutenant promotional process has been completed and the list has been posted;
- The error on the 2020 Engineer's promotional list, regarding the awarding of Military Promotional Preference Points, has been corrected – all parties are in agreement;
- Due to an ongoing injury, Lt. Hansen has filed, this past month, for a Duty Disability Pension; and,
- Will schedule a joint meeting with the Personnel and Finance Committees to discuss future plans and possible re-vision of the budget.

2. Finance – [Jacobs & Minogue]

Chief Fierce advised the Board on the following:

- Researching Workmen's Comp. plans – expecting a large increase – possible action at December's meeting; and,
- Will schedule a meeting to review the Capital Replacement Plan and possible future staffing.

3. Mobile Equipment – [Lohrens & Nice]

DC Kinsella reported the following:

- Currently, completing the “punch list” on Truck 72 – expected to be back in service on Friday, November 11;
- Driver training on Truck 72 has been completed;
- Schedule a meeting with the Finance Committee regarding:
 - Re-Chassising of ambulances – process takes between 1 to 1-1/2 years; and,
 - Replacement of staff vehicles, due to break-downs, through group purchasing.

4. Communications – [Lohrens]

Chief Fierce informed the Board of the following:

- The surplus funds were approved for distribution to the various agencies;
 - The FFPD is expected to receive about \$35,000.00 from LCC;
 - The refund is designated for the purchase of Motorola 800 System radios for all vehicles/trucks – replace the current VHF radios;
- DC Kinsella has been a “point person” in researching the possibility of integrating the Will County CAD System with CAD Systems of Orland Park, Tinley Park, South Com, East Com, Matteson, etc., to assist in mutual-aid calls;
- Orland Park has secured a grant of \$610,000.00 and would like to have this system in operation by January 1, 2023; and,
- This CAD to CAD System would be very beneficial to all involved – response time would be greatly reduced.

5. Real Estate – [Jacobs & Vegter]

Chief Fierce stated the following:

- The HVAC “PM”s were completed at all stations;
 - Station 73 – the roof top unit (that is on the ground) is thirteen (13) years old and is in need of repair – this unit provides heating and AC to the large classroom in the building;
 - \$2,000.00 to “band-aid” it, \$6,500.00 to repair the unit; and a new unit is \$38,000.00 (currently none in stock, 30-40 weeks wait);
 - Life expectancy of the unit is fifteen (15) years;
 - Looking for pricing through “group purchasing”; and,
 - Will place on the next Finance Committee Agenda for discussion.

6. Museum & FPD Historical Committee – [Nice]

Chief Fierce informed the Board of the following:

- The retaining wall surrounding the World Trade Center artifact/Memorial Garden has been re-built by Lt. Adcock and Jennifer, Cadets and crew members; and,
- A big “thank you” to the Foundation for paying for the re-surfacing of the Museum floor.

APPROVAL OF PURCHASE ORDERS:

None presented.

CORRESPONDENCE:

Essential Trustee Training is being offered on-line, November 18th and 19th. See Chief Fierce to register.

Trustees Jacobs and Vegter stated that this course offers valuable information.

PUBLIC COMMENTS:

None voiced

TRUSTEE COMMENTS:

On behalf of the Board, Trustee Vegter “thanked” Chief Fierce for rectifying the Promotional Military Preference Points error on the 2020 Engineer promotion list.

POSSIBLE CLOSED SESSION PER STATUTE 5ILCS120/2C FOR THE PURPOSE OF DISCUSSING LITIGATION, COLLECTIVE BARGAINING, REAL ESTATE, PERSONNEL:

None requested.

ADJOURNMENT/RECESS:

At 6:20 P.M., a **Motion** was made by Trustee Larry Nice, Sr., seconded by Trustee Donna Vegter, that this meeting be adjourned. President Jacobs called for a voice vote. All in favor. Motion carried.

Michelle Selvaggio, Recording Secretary

Secretary, Board of Trustees

Transcription by: Carolyn J. Williams, Admin. Support/Receptionist