

**FRANKFORT FIRE PROTECTION DISTRICT
FRANKFORT FIRE DEPARTMENT**

Minutes of the Regular Public Meeting of the Board of Trustees of the Frankfort Fire Protection District, Will County, Illinois, was held at Fire Station Number Seventy-One, 333 W. Nebraska Street, Frankfort, Illinois, in said District at 5:00 P.M., on the 17th day of October, 2023.

CALL TO ORDER:

The meeting was called to order and a roll call was taken.

Upon the roll being called, the following Trustees answered present:
Robert Jacobs, Justin Lohrens, James McGeever, Jr. and Michael Minogue.

Chief Sean Fierce and DC Paul Kinsella were also in attendance.

Trustee Larry Nice, Sr. was absent from said meeting.

PLEDGE OF ALLEGIANCE:

All present stood for the Pledge of Allegiance.

APPROVAL OF THE MINUTES:

1. Regular BOT Meeting, September 19, 2023

A **Motion** was made by Trustee Michael Minogue, seconded by Trustee James McGeever, Jr., to approve the Regular Meeting Minutes dated September 19, 2023, as presented. President Jacobs called for a voice vote. All in favor. Motion carried.

APPROVAL OF THE BILLS:

1. Board/Expenditure Report

A **Motion** was made by Trustee Michael Minogue, seconded by Trustee Justin Lohrens, to authorize payment of the Fire Service and Ambulance Fund bills, totaling \$470,626.26 as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: Robert Jacobs, Justin Lohrens, James McGeever, Jr. and Michael Minogue. All in favor. Motion carried.

OLD BUSINESS:

1. Re-Alignment of Board Committees

The Board held an open discussion on the re-alignment of committee assignments and concurred to have the committee assignments stay the same, with the exception of filling the vacancies.

A **Motion** was made by Trustee Justin Lohrens, seconded by Trustee Michael Minogue, to appoint James McGeever, Jr. to the Personnel Committee and Michael Minogue to the Real Estate Committee, as presented. President Jacobs called for a voice vote. All in favor. Motion carried.

NEW BUSINESS:

1. **Discussion on Levy Recommendation**
2. **Resolution #2023-02:** Discussion/Approval on a Resolution Authorizing the Disposition of Personal Property No Longer Needed for Fire Protection Purposes (2005 Polaris, 2002 KME Engine, 2004 Ford F-250).
3. **Approval of Promotions:** Discussion/Approval on Promotions to Battalion Chief, Lieutenant, Engineer to Fill Vacancies.
4. **Approval to Hire:** Discussion/Approval on the Hiring of 3 Firefighters to Fill Vacant Positions.

Discussion on Levy Recommendation –

Chief Fierce presented the following information on behalf of James Howard:

- Last year CPI was 6.5% – capped back to 5%;
- Net EAV increased;
- Property taxes fund about 83% of the FFPD’s budget;
- The FFPD is about 9.5% of a resident’s tax bill;
- State of Illinois passed a law two (2) years ago that affects the Levy this year and encompasses the following –
 - No reduction in the EAV or a property tax freeze,
 - Increased the Homestead Exemption and Senior Exemption,
 - Does not apply to Cook County, only collar counties,
 - Will County is a collar county, and,
 - Bottom line – decreases FFPD’s levy funds.

Resolution #2023-02 –

DC Kinsella advised the Board that the vehicles listed in Resolution #2023-02 are no longer functional and would be sold via an auction house. The 2005 Polaris Ranger was replaced, just before Fall Fest, with a new Can-Am utility vehicle purchased by the Foundation; the 2002 KME Engine has mechanical issues, unable to pass the pump test; and, the 2004 Ford F250 pick-up truck leaks.

A **Motion** was made by Trustee Justin Lohrens, seconded by Trustee Michael Minogue, to adopt Resolution #2023-02, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: Robert Jacobs, Justin Lohrens, James McGeever, Jr. and Michael Minogue. All in favor. Motion carried.

Approval of Promotions –

Chief Fierce explained that the promotions are necessary due to injuries that caused “man power” vacancies, thus, it “trickles down” through the ranks:

- A Battalion Chief is unable to return to full-time duties due to a cardiac event – replacement is necessary;
- A Lieutenant to be promoted to Battalion Chief;
- An Engineer to be promoted to Lieutenant; and,
- A Firefighter to be promoted to Engineer.

If approved, the promotion ceremony will be held at Station 73, as part of the November Board Meeting.

Approval of Promotions – [Continued]

A **Motion** was made by Trustee Michael Minogue, seconded by Trustee James McGeever, Jr. to approve the promotions, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: Robert Jacobs, Justin Lohrens, James McGeever, Jr. and Michael Minogue. All in favor. Motion carried.

Approval to Hire –

Chief Fierce stated that due to the “trickle down” factor and pending retirement of Lt. Hansen, additional “man power” is needed to fill the shifts.

A **Motion** was made by Trustee Justin Lohrens, seconded by Trustee Michael Minogue, to approve the hiring of three (3) Firefighters, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: Robert Jacobs, Justin Lohrens, James McGeever, Jr. and Michael Minogue. All in favor. Motion carried.

COMMITTEE REPORTS:**1. Personnel – [Jacobs & McGeever]**

Chief Fierce and DC Kinsella advised the Board of the following:

- Injuries have plagued the Department – six (6) current and two (2) off with potential surgery --
 - Black Shift – 5, Red Shift – 2, and Gold Shift - 1;
 - One (1) Battalion Chief back on light duty, as of Monday;
- Discussed “light duty” with the Local;
- Labor/Management meeting held and discussed the following –
 - Union presented proposal for adjusting man power deployment,
 - Extra staffing during busier times for ambulance service (Power Ambulance),
 - Sean running reports regarding the feasibility of the proposals, and,
 - Coverage/affordability for these proposals.

Trustees Jacobs and Lohrens also attended the Labor/Management meeting.

2. Finance – [Jacobs & Minogue]

The Levy recommendation was discussed under the New Business portion of the meeting.

3. Mobile Equipment – [Lohrens & Nice]

The Resolution #2023-02 discussion was held under the New Business portion of the meeting.

4. Communications – [Lohrens]

Chief Fierce informed the Board of the following:

- Attended the Operations meeting today -County will be granting funds to the departments for radios;
- Since there is no consensus on the type of radio to purchase, each department will purchase radios individually; and,
- Operationally, new reports are forth coming and will be shared with the departments.

5. Real Estate – [Jacobs & Minogue]

Roof discussion held under the Approval of Purchase Orders portion of the meeting.

COMMITTEE REPORTS: [Continued]

6. Museum & FPD Historical Committee – [Nice]

No report.

APPROVAL OF PURCHASE ORDERS:

1. Pomp's Tire Service, \$8,192.60 [Entire Fleet Tire Pressure Monitoring]
2. Seal Tight Exteriors, \$156,800.00 [Roof Repair from Storm Damage in July 2023]
3. Alexis, \$311,211.00 [2024 Ford F450 Re-Chassis]

Pomp's Tire Service –

DC Kinsella explained the tire pressure monitoring system and the need for it. All fire trucks and ambulances will be covered.

A **Motion** was made by Trustee Michael Minogue, seconded by Trustee James McGeever, Jr., to approve the Pomp's Tire Service purchase order, in the amount of \$8,192.60, for the tire pressure monitoring system for the entire fleet, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: Robert Jacobs, Justin Lohrens, James McGeever, Jr. and Michael Minogue. All in favor. Motion carried.

Seal Tight Exteriors --

Chief Fierce provided the following information regarding the roof repair at Station 73:

- The insurance company adjuster and the roofer disagreed on the roof repairs;
- Structural Engineer was hired and determined the required repairs;
- Roofing company agreed to make the required repairs with the allotted insurance money; and,
- The entire west side of the roof is to be repaired.

A **Motion** was made by Trustee Justin Lohrens, seconded by Trustee Michael Minogue, to approve the Seal Tight Exteriors purchase order, in the amount of \$156,800.00, for roof repair from the storm damage in July 2023, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: Robert Jacobs, Justin Lohrens, James McGeever, Jr. and Michael Minogue. All in favor. Motion carried.

Alexis --

DC Kinsella informed the Board of the following:

- If approved, the re-chassis work is scheduled to start in February;
- Is a budgeted item for this fiscal year;
- The FFPD requested a second re-chassis from the vendor due to the extensive wait time;
- The life span of a re-chassis is ten (10) years; and,
- Lead time for a new ambulance is two (2) years.

A **Motion** was made by Trustee Justin Lohrens, seconded by Trustee James McGeever, Jr., to approve the Alexis purchase order, in the amount of \$311,211.00, for the 2024 Ford F450 Re-Chassis, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: Robert Jacobs, Justin Lohrens, James McGeever, Jr. and Michael Minogue. All in favor. Motion carried.

CORRESPONDENCE:

None received.

PUBLIC COMMENTS:

No members of the public present.

TRUSTEE COMMENTS:

None voiced.

POSSIBLE CLOSED SESSION PER STATUTE 5ILCS120/2C FOR THE PURPOSE OF DISCUSSING LITIGATION, COLLECTIVE BARGAINING, REAL ESTATE, PERSONNEL:

None requested.

POSSIBLE ACTION ON ITEMS DISCUSSED IN CLOSED SESSION:

N/A

ADJOURNMENT/RECESS:

At 5:42 P.M., a **Motion** was made by Trustee Michael Minogue, seconded by Trustee Justin Lohrens, that this meeting be adjourned. President Jacobs called for a voice vote. All in favor. Motion carried.

Michelle Selvaggio, Recording Secretary

Secretary, Board of Trustees

Transcription by: Carolyn J. Williams, Admin. Support/Receptionist