

**FRANKFORT FIRE PROTECTION DISTRICT
FRANKFORT FIRE DEPARTMENT**

Minutes of the Regular Public Meeting of the Board of Trustees of the Frankfort Fire Protection District, Will County, Illinois, was held at Fire Station Number Three, 24420 S. LaGrange Road, Frankfort, Illinois, in said District at 5:00 P.M., on the 19th day of October, 2021.

CALL TO ORDER:

The meeting was called to order at 5:07 P.M., and a roll call was taken.

Upon the roll being called, the following Trustees answered present:
William F. Hoffmeister, Robert Jacobs, Michael Kavanagh, Larry Nice, Sr. and Donna Vegter.

Chief Sean Fierce, DC Paul Kinsella, BC Tim Campbell, Rich Vegter, members of the department, and their families were also in attendance.

PLEDGE OF ALLEGIANCE:

All present stood for the Pledge of Allegiance.

PUBLIC COMMENTS:

None present.

APPROVAL OF THE MINUTES:

1. Regular BOT Meeting, September 21, 2021

A **Motion** was made by Trustee Larry Nice, Sr., seconded by Trustee William F. Hoffmeister, to approve the Regular Meeting Minutes dated September 21, 2021, as presented. President Jacobs called for a voice vote. All in favor. Motion carried.

APPROVAL OF THE BILLS:

1. Board/Expenditure Report

A **Motion** was made by Trustee Robert Jacobs, seconded by Trustee Larry Nice, Sr., to authorize payment of the Fire Service and Ambulance Fund bills, totaling \$97,761.04, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs, Michael Kavanagh, Larry Nice, Sr. and Donna Vegter. All in favor. Motion carried.

BID PROCESS FOR ROOF REPAIRS:

1. Bid Opening – 5:15 P.M.

At 5:15 P.M., Secretary Donna Vegter opened and read the following bids for Station 71's roof repairs:

- | | |
|----------------------------------|---------------------------|
| 1. Make It Happen Construction | \$163,688.94 |
| 2. J & F Chiattello Construction | \$147,725.00 |
| Alternate Option #1 | \$ 10,400.00 (additional) |
| Alternate Option #2 | \$ 5,000.00 (additional) |

BID PROCESS FOR ROOF REPAIRS: [Continued]

3.	All American Exterior Solutions	\$148,900.00
	Alternate Option	\$ 8,400.00 (additional)
4.	Seal Tight Exteriors	\$123,900.00
	Alternate Option	\$ 1,300.00 (additional)
5.	O.A.K.K. Construction	\$168,500.00
	Alternate Option	\$187,450.00
6.	G & L Construction	\$184,800.00
	Alternate Option	\$ 18,600.00 (additional)

A **Motion** was made by Trustee Donna Vegter, seconded by Trustee Larry Nice, Sr., to refer the bids, as presented, to the Real Estate Committee for review. President Jacobs called for a voice vote. All in favor. Motion carried.

PERSONNEL:

1. Discussion/Updates on Miscellaneous Personnel Items

Trustee Vegter noted that we are here this evening to celebrate promotions/commendations. The Committee needs to present a contract to Chief Fierce and revise the Chief Officer's job description.

DC Kinsella advised the Board that three (3) members are still on Workmen's Comp and another member has returned to duty.

Chief Fierce reported the following:

- Will meet with the Personnel Committee to discuss DC Kinsella's benefits;
- The retake of the BC exam is scheduled for December 6; and,
- The recently held "exam for hire" yielded thirty-four (34) qualified candidates.

FINANCE:

1. Discussion/Possible Action on Levy

Trustee Jacobs asked the Board if there were any questions on the Levy – none voiced.

RESOLUTION #2021-04: [Resolution of the Board of Trustees of the Frankfort Fire Protection District, Will County, Illinois, Determining Amount of Money, Exclusive of Election Costs, Estimated to be Necessary to be Raised by Taxation for the Year 2021]

A **Motion** was made by Trustee Larry Nice, Sr., seconded by Trustee Michael Kavanagh, to adopt Resolution #2021-04, as presented. President Jacobs called for a roll call: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs, Michael Kavanagh, Larry Nice, Sr. and Donna Vegter. All in favor. Motion carried.

MOBILE EQUIPMENT:

1. Discussion/Possible Action on Multiple Intergovernmental Agreements for Fleet Maintenance and Repair Services

DC Kinsella stated the IGAs for fleet maintenance and repair services reflected a rate increase from \$175.00 to \$200.00 across the board, effective January 1, 2022.

INTERGOVERNMENTAL AGREEMENTS: [Fleet Maintenance and Repair Services]

1. IGAs Between Frankfort Fire and Surrounding Districts/Departments

A **Motion** was made by Trustee William F. Hoffmeister, seconded by Trustee Larry Nice, Sr., to adopt the IGAs for fleet maintenance and repair services between the Frankfort Fire Protection District and the Homer Township Fire Protection District, East Joliet Fire Protection District, Manhattan Fire Protection District, Peotone Fire Protection District and Wilmington Fire Protection District, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs, Michael Kavanagh, Larry Nice, Sr., and Donna Vegter. All in favor. Motion carried.

COMMUNICATION:

Chief Fierce reported the following:

- He (Chief Fierce) will be sworn-in next week (October 28, 2021), at the ETSB Meeting;
- My (Chief Fierce) area of concern will be more towards the governance of Laraway; and,
- DC Kinsella is coming on board to assist with Tech Operations/Solutions. He will be replacing Chief Fierce at the Laraway Operations meetings.

In answer to Trustee Kavanagh's question regarding the consulting firm's responses, Chief Fierce was not present at the Operations meeting today, but he will get the Minutes and pass them on to the Trustees.

REAL ESTATE:

No report.

MUSEUM & FFD HISTORICAL COMMITTEE:

No report.

APPROVAL OF PURCHASE ORDER:

None submitted.

CORRESPONDENCE:

None received.

TRUSTEE COMMENTS:

Trustee Vegter commented on the following:

- Recognized BC Stukel for coordinating the Honor Guard and his assessment of the turn-out gear; and,
- Lt. Brow for reviewing his job duties with her.

POSSIBLE CLOSED SESSION PER STATUTE 5ILCS120/2C FOR THE PURPOSE OF DISCUSSING LITIGATION, COLLECTIVE BARGAINING, REAL ESTATE AND PERSONNEL:

None requested.

At 5:25 P.M., a **motion** was made by Trustee Jacobs, seconded by Trustee Larry Nice, Sr., to take a short recess. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: William F. Hoffmeister, Robert Jacobs, Michael Kavanagh, Larry Nice, Sr. and Donna Vegter. All in favor. Motion carried.

At 6:09 P.M., the meeting reconvened and the Honor Guard presented the colors.

SWEAR-IN CHIEF OFFICERS:

1. Swear-In Sean Fierce as Fire Chief
2. Swear-In Paul Kinsella as Deputy Chief

President Jacobs welcomed all present and stated it was his honor to swear-in Sean Fierce as Fire Chief. With Sean's family present, he took the Oath of Office and Mrs. Amanda Fierce pinned on his new badge.

Chief Fierce spoke briefly – thanked his family, the Board and colleagues for all their support during his twenty-three (23) years with the Frankfort Department.

Chief Fierce addressed DC Paul Kinsella's dedication to the department – 2003 became a "part-timer", became a "full-timer" in 2005, President of Local 4338 from 2006-2014, earned numerous certificates and his B.A. degree, and Safety Co-Ordinator at the Chicagoland Speedway for many years.

Commissioner Michael Minogue swore-in Paul Kinsella as Deputy Chief. With Paul's family present, he took the Oath of Office and Mrs. Jackie Kinsella pinned on his new badge.

FIREFIGHTER COMMENDATION AWARDS:

1. Life Safety/Humanitarian Award Presentations

Chief Fierce presented the following awards:

November 2, 2019 – Incident #19-3969

Ambulance 72 -- Ryan Brosseau, Tim McKee

Truck 72 – Mike Kelch, Ryan Smith

Squad 71 – Jimmey Votteler, Jake Smith, Nick Peters, Kevin Brow

Battalion 71 – Jeremy Stukel

FIREFIGHTER COMMENDATION AWARDS: [Continued]

December 7, 2019 – Incident #19-4420

Ambulance 73 – Nick Peters, Jake Bilyeu

Ambulance 74 – Mike Reinbolt, Kyle Cayton, Kevin Kocolowski

Squad 71 – Dan Vahl, Joe Arroyo, Paul Kelch, Phil Scaletta

Battalion 71 – Todd Hamm

January 10, 2020 – Incident #20-0129

Ambulance – Ryan Brosseau, Tim McKee

Truck – Nick Sunzere, Kevin Brow, Mich Kelch, Jimmey Votteler

Battalion 71 – Jeremy Stukel

June 1, 2021 Incident 202101999:

Ambulance 72 – Kyle Boll, Mike Reinbolt

Truck 72 – Dan Faber, Jerry Cooke

Squad 71 – Kevin Linhart, Zach Pavesich, Josh Seroka

Battalion 71 – Tim Campbell

July 14, 2021 Incident 202102661:

Truck 72 – Jeff Wander, James Jensen

Squad 71 – John Gritsuk, Jake Smith, Dave Scanlan

Ambulance 74 – Joe Arroyo, Phil Scaletta, Scott Loerop

Battalion 71 – Todd Hamm

August 16, 2021 Incident 202103141:

Ambulance 73 – Dan Vahl, Kevin Kocolowski, Scott Loerop

Squad 71 – Nick Peters, Bill Kramer, Dave Scanlan

Ambulance 75 – Mike Olsick, Jim Reidy

Battalion Chief – Todd Hamm

Humanitarian Awards for service in Hardin, Illinois, were awarded to BC Jeremy Stukel and Lt. Kevin Brow. They were deployed for a period of two (2) weeks.

ADJOURNMENT/RECESS:

At 6:41 P.M., a **Motion** was made by Trustee Larry Nice, Sr., seconded by Trustee William F. Hoffmeister, that this meeting be adjourned. President Jacobs called for a voice vote. All in favor. Motion carried.

Michelle Selvaggio, Recording Secretary

Secretary, Board of Trustees

Transcription by: Carolyn J. Williams, Administrative Receptionist