

**FRANKFORT FIRE PROTECTION DISTRICT
FRANKFORT FIRE DEPARTMENT**

Minutes of the Regular Public Meeting of the Board of Trustees of the Frankfort Fire Protection District, Will County, Illinois, was held at Fire Station Number Seventy-One, 333 W. Nebraska Street, Frankfort, Illinois, in said District at 5:00 P.M., on the 19th day of September, 2023.

CALL TO ORDER:

The meeting was called to order and a roll call was taken.

Upon the roll being called, the following Trustees answered present:

Robert Jacobs, Justin Lohrens, James McGeever, Michael Minogue and Larry Nice, Sr.

Chief Sean Fierce, DC Paul Kinsella, Lt. Kevin Linhart and Chris McGeever were also in attendance.

PLEDGE OF ALLEGIANCE:

All present stood for the Pledge of Allegiance.

APPROVAL OF THE MINUTES:

1. Regular BOT Meeting, August 15, 2023
2. Special BOT Meeting, September 5, 2023
3. Special BOT Meeting, September 11, 2023

A **Motion** was made by Trustee Michael Minogue, seconded by Trustee Larry Nice, Sr., to approve the Regular Meeting Minutes dated August 15, 2023, as presented. President Jacobs called for a voice vote. All in favor. Motion carried.

Trustee Justin Lohrens abstained from voting due to his absence from that meeting.

Trustee James McGeever abstained from voting due to the fact he was not a Trustee at that time.

A **Motion** was made by Trustee Larry Nice, Sr., seconded by Trustee Michael Minogue, to approve the Special Meeting Minutes dated September 5, 2023, as presented. President Jacobs called for a voice vote. All in favor. Motion carried.

Trustee James McGeever abstained from voting due to the fact he was not a Trustee at that time.

A **Motion** was made by Trustee Michael Minogue, seconded by Trustee Justin Lohrens, to approve the Special Meeting Minutes dated September 11, 2023, as presented. President Jacobs called for a voice vote. All in favor. Motion carried.

APPROVAL OF THE BILLS:

1. Board/Expenditure Report

A **Motion** was made by Trustee Michael Minogue, seconded by Trustee Larry Nice, Sr., to authorize payment of the Fire Service and Ambulance Fund bills, totaling \$198,690.88, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: Robert Jacobs, Justin Lohrens, James McGeever, Michael Minogue and Larry Nice, Sr. All in favor. Motion carried.

OLD BUSINESS:

None voiced.

NEW BUSINESS:

1. **Swear-In Appointed Trustee (filling Vegter vacancy).**
Oath of Office – James McGeever
2. **Re-organize Board of Trustees.**
3. **Re-alignment of Board Committees**

Swear-In Appointed Trustee (filling in vacancy) –

President Jacobs administered the Oath of Office to James McGeever as the new Trustee.

Re-organize Board of Trustees –

President Jacobs explained that when a vacancy occurs on the Board of Trustees, the Offices of President, Secretary and Treasurer are re-organized.

The Board discussed the re-organization of the Officers and the following nominations were made:

A **Motion** was made by Trustee Michael Minogue, seconded by Trustee Larry Nice, Sr. to nominate Robert Jacobs as President of the Board of Trustees, as presented. Current President Jacobs called for a voice vote. All in favor. Motion carried.

A **Motion** was made by Trustee Larry Nice, Sr., seconded by Trustee Michael Minogue, to nominate James McGeever as of Secretary of the Board of Trustees, as presented. President Jacobs called for a voice vote. All in favor. Motion carried.

A **Motion** was made by Trustee Robert Jacobs, seconded by Trustee Larry Nice, Sr. to nominate Michael Minogue as Treasurer of the Board of Trustees, as presented. President Jacobs called for a voice vote. All in favor. Motion carried.

Re-alignment of Board Committees –

President Jacobs also explained that Board Committees are re-organized as well, when a vacancy occurs. The Trustees agreed to discuss the re-alignment of the committees at the next Board meeting.

COMMITTEE REPORTS:

1. Personnel – [Jacobs & Vacant]

Chief Fierce advised the Board of the following:

- The Final Eligibility List was approved on August 30, 2023 by the Board of Commissioners;
- The intention is to hire three (3) new Firefighters –
 - Add one (1) to the number of firefighters
 - Replace two (2) that are anticipating disability decisions
 - Two (2) candidates are being processed
 - Awaiting acceptance of employment offer from the third by Friday
 - Will contact the next candidate on the List if offer is not accepted;

COMMITTEE REPORTS: [Continued]

- Goal is to have three (3) pre-employment screenings done by early October;
- Promotion ceremony to be scheduled in October/November; and,
- Injuries have hit hard this year –
 - Various employees are off on Workmen’s Comp. - four (4) are from Black shift.

2. Finance – [Jacobs & Minogue]

Trustee Minogue stated that per the Quarterly Report, the Money Market Fund yields are around 5% and may move to 5-1/2% in the coming months. He also advised that the Market is expecting the “Feds” to raise interest rates two (2) more times in the next six (6) months. Possibly consider moving more money to “CD”s over the next six (6) months.

Chief Fierce added the following information:

- Old Plank Trail Bank CD interest rates are better than Sawyer Falduto Asset Management’s;
- Currently getting 5.727% on our funds at Old Plank Trail Bank, where the majority of our funds are;
- Twenty (20) basis points above Illinois Funds; and,
- Anticipating receipt of property taxes in the next several weeks.

3. Mobile Equipment – [Lohrens & Nice]

DC Kinsella provided the following information:

- Delivery of new chassis may be delayed due to the current Ford strike;
- The snow plow has been installed on the new F250 pickup truck; and,
- Possible request to dispose of surplus equipment/vehicle at next month’s meeting.

4. Communications – [Lohrens]

DC Kinsella informed the Board of the following:

- Attended the Operations meeting today -the committee is working through the “Grant” process for new radios.

Chief Fierce added that used radios had previously been purchased, but were never used – stayed in the Command vehicle.

5. Real Estate – [Jacobs & Vacant]

Chief Fierce provided the following information on Station 73:

- In reference to the damaged roof, the roofer, appraiser and engineer disagree on how to possibly replace or repair the damaged roof;
- Awaiting a decision from the Insurer;
- Bathrooms nearing completion;
- Drop ceilings next on the schedule; and,
- Hope to have project completed by the October BOT meeting.

6. Museum & FPD Historical Committee – [Nice]

No report.

APPROVAL OF PURCHASE ORDERS:

1. Clean Air Concepts, \$16,460.00 [St. 74 Expansion of Existing System]
2. Clean Air Concepts, \$16,460.00 [St 75 Expansion of Existing System]
3. Stryker Medical, \$185,997.64 [Replacement of Cots and Adding Power Load]

Chief Fierce stated that the Clean Air Concepts purchase orders were an addition to the existing exhaust systems at Stations 74 and 75.

A **Motion** was made by Trustee Larry Nice, Sr., seconded by Trustee Justin Lohrens, to approve the Clean Air Concepts purchase order, in the amount of \$16,460.00, for expansion of an existing system at Station 74, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: Robert Jacobs, Justin Lohrens, James McGeever, Michael Minogue and Larry Nice, Sr. All in favor. Motion carried.

A **Motion** was made by Trustee Larry Nice, Sr., seconded by Trustee Justin Lohrens, to approve the Clean Air Concepts purchase order, in the amount of \$16,460.00, for expansion of an existing system at Station 75, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: Robert Jacobs, Justin Lohrens, James McGeever, Michael Minogue and Larry Nice, Sr. All in favor. Motion carried.

A **Motion** was made by Trustee Michael Minogue, seconded by Trustee James McGeever, to approve the Stryker Medical purchase order, in the amount of \$185,997.64, for the replacement of cots and adding Power Load, as presented. President Jacobs called for a roll call vote: upon the roll being called, the following Trustees voted aye: Robert Jacobs, Justin Lohrens, James McGeever, Michael Minogue and Larry Nice, Sr. All in favor. Motion carried.

In reference to the cots, DC Kinsella made the following comments:

- Explained that power load/power cots will reduce the number of injuries to the crew;
- Currently, only one (1) ambulance has a power load/power cot system;
- With this purchase, 5 out of 6 ambulances will have power load/power cots; and,
- The cost of another power load/power cot system has been included in the re-chassis price for the next scheduled ambulance.

CORRESPONDENCE:

Chief Fierce stated that throughout the month, complimentary letters have been received and passed along to the staff.

PUBLIC COMMENTS:

Chris McGeever said she was glad to be here, is proud of her husband and will lend her support whenever needed.

TRUSTEE COMMENTS:

Trustee Nice “welcomed” Jim McGeever to the Board.

Trustee McGeever “thanked” the Board for allowing him to be a part of this organization.

Trustee Jacobs added that out of eleven (11) applicants, he (Jim McGeever) was the best qualified and will be a good addition.

TRUSTEE COMMENTS: [Continued]

Trustee Minogue stated that the Decennial Committee meeting is scheduled for October 17, 2023, at 4 P.M.

Trustee Jacobs mentioned that Michael Kavanagh will be on the Decennial Committee.

Chief Fierce added that the Decennial Committee will need to meet three (3) times within an eighteen (18) month period.

POSSIBLE CLOSED SESSION PER STATUTE 5ILCS120/2C FOR THE PURPOSE OF DISCUSSING LITIGATION, COLLECTIVE BARGAINING, REAL ESTATE, PERSONNEL:

None requested.

POSSIBLE ACTION ON ITEMS DISCUSSED IN CLOSED SESSION:

N/A

ADJOURNMENT/RECESS:

At 5:32 P.M., a **Motion** was made by Trustee Larry Nice, Sr., seconded by Trustee Justin Lohrens, that this meeting be adjourned. President Jacobs called for a voice vote. All in favor. Motion carried.

Michelle Selvaggio, Recording Secretary

Secretary, Board of Trustees

Transcription by: Carolyn J. Williams, Admin. Support/Receptionist