

# FRANKFORT FIRE PROTECTION DISTRICT

Board of Fire Commissioners

Regular Meeting Minutes

Fire Station One

333 West Nebraska Street – Frankfort, IL 60423

Tuesday, March 8, 2022 – 10:00 A.M.

## I. CALL TO ORDER:

The President called the meeting to order at 10:00 A.M.

## II. ROLL CALL:

Present: Commissioners: Raymond Garritano  
Michael Minogue

Commissioner Heather Dauber was absent from said meeting.

Chief Sean Fierce was also in attendance.

- A **Motion** was made by Commissioner Michael Minogue and seconded by Commissioner Raymond Garritano to:  
**“Appoint Commissioner Raymond Garritano as Secretary Pro-Tem for this meeting.”**

President Minogue called for a roll call vote. Upon the roll being called, the following Commissioners voted:

AYE: Raymond Garritano and Michael Minogue  
NAY: None  
ABSENT: Heather Dauber

**The President declared the Motion carried.**

## III. PUBLIC COMMENTS:

None.

## IV. APPROVAL OF THE MINUTES:

1. December 14, 2021 -- Regular Meeting
2. January 10, 2022 – Special Meeting
3. February 15, 2022 – Special Meeting

- A **Motion** was made by Commissioner Michael Minogue and seconded by Commissioner Raymond Garritano to:  
**“Approve the Regular December 14, 2021 Meeting Minutes, as presented.”**

President Minogue requested the Secretary Pro-Tem to call for a roll call vote. Upon the roll being called, the following Commissioners voted:

AYE: Raymond Garritano and Michael Minogue  
NAY: None  
ABSENT: Heather Dauber

**The President declared the Motion carried.**

IV. APPROVAL OF THE MINUTES: [Continued]

- A **Motion** was made by Commissioner Raymond Garritano and seconded by Commissioner Michael Minogue to:  
**“Approve the Special January 10, 2022 Meeting Minutes, as presented.”**

President Minogue requested the Secretary Pro-Tem to call for a roll call vote. Upon the roll being called, the following Commissioners voted:

AYE: Raymond Garritano and Michael Minogue  
NAY: None  
ABSENT: Heather Dauber

**The President declared the Motion carried.**

The February 15, 2022 Special Meeting Minutes were not called for approval due to the fact a quorum was not present for those particular Minutes. They will be placed on the next Regular meeting's agenda for approval.

V. CHIEF'S REPORT:

Chief Fierce advised the Commissioners of the following;

- Proposing to hire three (3), of the eight (8), on the new Eligibility List;
- Replacing – 1 Lieutenant (retiring), 1 Firefighter (medical retirement), and 1 (short shift fill-in);
- May need to schedule another test, if three (3) applicants are not available to hire; and,
- Prior to the March 15<sup>th</sup> BOT meeting, I (Chief Fierce) will meet with the Personnel Committee to discuss the hiring proposal and recruitment options.

Chief Fierce explained that there is a shortage of applicants for testing. This is not unique to the FFPD or our area departments. There is a “trained labor” shortage for our field, all over the state. The State of Illinois has adopted a national curriculum for testing, and during COVID-19, no EMT/Fire training schools or testing centers were open. The controversy regarding vaccinations contributed to many retiring and/or changing careers.

Chief Fierce added that since the FFPD has a large number of cadets (ages 17-20), a “pipeline” needs to be established whereby they could become certified FFPD FFs/EMTs and hired when they turn 21.

VI. NEW BUSINESS:

No report.

VII. CLOSED SESSION – If needed, Exemption under employment matters.

None requested.

VIII. ADJOURNMENT:

- A **Motion** was made at 10:10 A.M., by Commissioner Raymond Garritano and seconded by Commissioner Michael Minogue to:  
    **“Adjourn the meeting.”**

President Minogue called for a voice vote. All in favor.

**The President declared the Motion carried.**

Chief Sen Fierce, Recording Secretary

---

Secretary, Board of Fire Commissioners

Transcription by: Carolyn J. Williams, Admin. Support/Receptionist