

# FRANKFORT FIRE PROTECTION DISTRICT

Meeting Minutes

Board of Fire Commissioners

Fire Station One

333 West Nebraska Street – Frankfort, IL 60423

Tuesday, September 11, 2018 – 10:00 A.M.

## I. CALL TO ORDER

The President called the meeting to order at 10:03 A.M.

## II. ROLL CALL

Present: Donna Vegter, President  
Michael Minogue, Secretary  
Raymond Garritano, Commissioner

District Trustee Robert Jacobs was also present at the meeting.

## III. PUBLIC COMMENTS

None.

## IV. APPROVAL OF THE MINUTES – June 22, 2018

- A **Motion** was made by Commissioner Donna Vegter and seconded by Commissioner Michael Minogue to:  
    **“Approve the June 22, 2018 Meeting Minutes as presented.”**

President Vegter directed the Secretary to call the roll for the vote. Upon the roll being called, the following Commissioners voted:

AYE: Donna Vegter and Michael Minogue  
NAY: None  
ABSENT: None

**The President declared the Motion carried.**

## V. CHIEFS REPORT

DC Fierce addressed the following:

- Currently, there are no labor/management issues;
- A few months ago, the Battalion Chief position was posted – awaiting letters;
- Explained the “posting” procedures;
- The final U.S. Supreme Court decision on the “Janus” case has not had an effect on the FFPD;
- No action has been taken yet to “certify” the Cadet Program;
- The new FFPD website was launched last week;
- The Commissioners’ Meeting Minutes, prior to June 2018, will be posted to the website once they are retrieved from Bonnie’s files;
- Briefly explained the procedures followed when a Grievance is filed;
- Reviewed the responsibilities of a Commissioner; and,

V. CHIEFS REPORT [Continued]

- Informed the Commissioners the Illinois Fire and Police Commissioners Association has a Conference scheduled in October that offers training and seminars.

President Vegter noted the Northern Illinois Alliance of Fire Protection Districts Conference that is scheduled for February 2019, in Oak Brook, also has training and seminars and is more beneficial to Fire Commissioners.

VI. UNFINISHED BUSINESS

- No report.

VII. NEW BUSINESS

- No report.

VIII. CLOSED SESSION

- None requested.

IX. ADJOURNMENT

- A **Motion** was made at 10:21 A.M., by Commissioner Raymond Garritano, and seconded by Commissioner Michael Minogue to:  
**“Adjourn the meeting”.**

President Vegter directed the Secretary to call the roll for the vote. Upon the roll being called, the following Commissioners voted:

AYE: Donna Vegter, Michael Minogue and Raymond Garritano  
NAY: None  
ABSENT: None

**The President declared the Motion carried.**

DC Sean Fierce, Recording Secretary

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Michael Minogue  
Secretary, Board of Fire Commissioners

Transcription by: Carolyn J. Williams, Administrative Receptionist