

FRANKFORT FIRE PROTECTION DISTRICT

Board of Fire Commissioners

Regular Meeting Minutes

Fire Station One

333 West Nebraska Street – Frankfort, IL 60423

Tuesday, September 14, 2021 – 10:00 A.M.

I. CALL TO ORDER:

The President called the meeting to order at 10:10 A.M.

II. ROLL CALL:

Present: Commissioners: Raymond Garritano
Heather Dauber
Michael Minogue

Interim Chief Sean Fierce was also in attendance.

III. PUBLIC COMMENTS:

None.

IV. APPROVAL OF THE MINUTES:

1. Regular Meeting Minutes dated June 8, 2021
2. Special Meeting Minutes dated July 15, 2021
3. Special Meeting Minutes dated August 2, 2021

- A **Motion** was made by Commissioner Raymond Garritano and seconded by Commissioner Heather Dauber to:
“Approve the Regular June 8, 2021, Special July 15, 2021 and Special August 2, 2021 Meeting Minutes, as presented.”

President Minogue requested the Recording Secretary to call for a roll call vote. Upon the roll being called, the following Commissioners voted:

AYE: Raymond Garritano, Heather Dauber and Michael Minogue

NAY: None

ABSENT: None

The President declared the Motion carried.

V. APPROVAL OF THE CLOSED SESSION MINUTES:

1. Regular Meeting Minutes dated June 8, 2021
2. Special Meeting Minutes dated July 15, 2021
3. Special Meeting Minutes dated August 2, 2021

- A **Motion** was made by Commissioner Heather Dauber and seconded by Commissioner Raymond Garritano to:
“Approve the Regular June 8, 2021, Special July 15, 2021 and Special August 2, 2021 Closed Session Meeting Minutes, as presented.”

V. APPROVAL OF THE CLOSED SESSION MINUTES: [Continued]

President Minogue requested the Recording Secretary to call for a roll call vote. Upon the roll being called, the following Commissioners voted:

AYE: Raymond Garritano, Heather Dauber and Michael Minogue
 NAY: None
 ABSENT: None

The President declared the Motion carried.

- A **Motion** was made by Commissioner Michael Minogue and seconded by Commissioner Heather Dauber to:
“Not release the Regular June 8, 2021, Special July 15, 2021 and Special August 2, 2021 Closed Session Meeting Minutes, as presented.”

President Minogue requested the Recording Secretary to call for a roll call vote. Upon the roll call being called, the following Commissioners voted:

AYE: Raymond Garritano, Heather Dauber and Michael Minogue
 NAY: None
 ABSENT: None

The President declared the Motion carried.

VI. NEW BUSINESS:

1. Approve Modified Engineer List (adding FF Scanlan)
2. Discuss Battalion Chief Process

Interim Chief Fierce presented the adjusted Engineer’s List for discussion.

The Commissioners held an open discussion on the matter.

- A **Motion** was made by Commissioner Heather Dauber and seconded by Commissioner Raymond Garritano to:
“Approve the adjusted Engineer Promotion List, as presented.”

President Minogue requested the Recording Secretary to call for a roll call vote. Upon the roll being called, the following Commissioners voted:

AYE: Raymond Garritano, Heather Dauber and Michael Minogue
 NAY: None
 ABSENT: None

The President declared the Motion carried.

Interim Chief Fierce reported the following:

- In reference to the Battalion Chief written test, Interim Chief Fierce reported that no one scored above 70. As per the CBA (Collective Bargaining Agreement), if no candidates pass the written test, the Union and Management will address the written portion. The parties have met, but no agreement has been reached so far;

VI. NEW BUSINESS: [Continued]

- The State Attorney's Office is offering an on-line course for FOIA (Freedom of Information Act); and,
- Heather Dauber will be taking the Commissioner training in November.

VII. CLOSED SESSION – If needed, Exemption under employment matters.

None requested.

VIII. ADJOURNMENT:

- A **Motion** was made at 10:28 A.M., by Commissioner Raymond Garritano and seconded by Commissioner Heather Dauber to:
“Adjourn the meeting.”

President Minogue called for a voice vote. All in favor.

The President declared the Motion carried.

Interim Chief Sean Fierce, Recording Secretary

Secretary, Board of Fire Commissioners

Transcription by: Carolyn J. Williams, Admin. Support/Receptionist